

MIT-ADT UNIVERSITY, PUNE

Rajbaugh, Loni Kalbhor, Pune

External Academic Audit Report

2023

MIT-ADT UNIVERSITY, PUNE

Academic Audit Report

(External Academic Audit)

This audit report is the 'External Academic Audit of MIT-ADT University's IQAC for the period 2022-2023 audited in 2023-24.

The hardcopy printed version of this report is the version authorized by the university and is kept in the IQAC. An electronic version (pdf file) of the report is posted on the University's website. The photographs of the academic audit are available in the album with the 'Video and Photography Centre' of MIT-ADT University, Pune.

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Background

In its **1st meeting** IQAC decided to conduct an ‘Academic Audit’ (**Agenda Item (IQAC/2023-24/01) - 05**). The purpose behind conducting an "external academic audit" was to assess and evaluate the methods employed by MIT-ADT universities in overseeing and improving academic quality and standards, as required to meet their declared goals and objectives. Additionally, it aimed to provide feedback on the degree to which the existing procedures are effectively implemented and align with best practices for quality assurance.

The process of audit

The process of audit necessitates a self-assessment. For this an audit Portfolio structured with respect to evaluation questions were framed and duly approved by university authorities. The questions framed ask the university departments/schools/college/institution how it knows that its core activities of ‘curricula’, ‘teaching-transaction’, ‘evaluation’, ‘research’, ‘departmental activities’ and ‘students progression’ engagement are relevant and of international quality, and that its policies, procedures and the work of units in support of its core activities are effective. The university is expected to evaluate its ‘academic-progress’ towards achieving its ‘vision’ and ‘mission’. The motive was to identify ‘strengths’ of individual departments and also identify areas for improvement, and to indicate the intended enhancement initiatives arising from the audit process.

After examining the report submitted by the individual department, and seeking further information if necessary, the audit panel conducted an audit in a site visit to the university to seek verification of materials read, and to inform an audit report which is structured in accordance with the Cycle 1 framework.

The report covers the ‘observations/comments/remarks’, ‘strengths’, ‘weaknesses’, ‘opportunities’, ‘threats’ and makes ‘recommendations for quality enhancement’. The report also affirms university’s proposed actions and enhancement initiatives. The report is intended to assist the university in its own programme of continuous improvement of quality.

Soon after the publication of the audit report, the IQAC will discuss with the university the preferred procedures to be used in the follow-up to audit and the monitoring of follow-up activities.

External Academic Audit Phases

The MIT ADT University, Pune agreed to an academic audit site visit in **August 2023**, The academic audit was conducted as follows

Date and Day: 22nd August 2023, Tuesday

Experts: Dr. Dipak Chavan, Dr. V. B. Gaikwad

Buddy Faculty: Prof. Wasimbarry Maner, Dr. Niraja Jain

- 1) MIT Institute of Design (IOD)
- 2) MIT School of Education & Research (SoER)
- 3) MIT School of Holistic Development (SHD)
- 4) MIT School of Humanities (SOH)
- 5) MIT School of Vedic Sciences (SVS)

Date and Day: 23rd August 2023, Wednesday

Experts: Dr. Kshitija Gandhi

Buddy Faculty: Dr. Niraja Jain, Dr. Madhavi Godbole

- 1) MIT College of Management (MITCOM)

Date and Day: 24th August 2023, Thursday

Experts: Dr. Kshitija Gandhi, Dr. Archana Gaikwad

Buddy Faculty: Dr. Niraja Jain, Prof. Wasimbarry Maner

- 1) MIT School of Architecture (SOA)
- 2) MIT International School of Broadcasting & Journalism (ISBJ)
- 3) MIT School of Indian Civil Services (SICS)
- 4) MIT School of Fine Art & Applied Art (SOFA)
- 5) MIT Vishwashanti Sangeet Kala Academy (VSKA)

Date and Day: 25th August 2023, Friday

Team-A

Experts: Dr. Urmila Patil, Dr. Mousami Vanjale, Dr. Sachin Shelar

Buddy Faculty: Prof. Mukta Deshpande, Dr. Niraja Jain, Dr. Madhavi Godbole

- 1) MIT School of Computing (SOC)
- 2) MIT School of Engineering & Sciences (SOES)

Date and Day: 25th August 2023, Friday **Team-B**

Experts: Dr. Bhalchandra Bhole, Dr. Bharat Kangude

Buddy Faculty: Prof. Wasimbarry Maner

- 1) MIT School of Bioengineering Science & Research (SBSR)
- 2) MIT School of Film and Television / Theatre (SFT)
- 3) MIT School of Drama (SOD)
- 4) MIT School of Food Technology (SoFT)

External Audit: An 'External Audit' was authorized by the 'IQAC' with the approval of the Hon'ble Executive President. The team responsible for conducting the academic audit of the University had a preliminary meeting with the Director of Quality Assurance before the actual site visits to schools. During this meeting, the Director of Quality Assurance outlined the purpose of the academic audit. Subsequently, the panel visited the schools and engaged with various stakeholders. The coordination of the academic audit was overseen by the Director of Quality Assurance and two members from the 'IQAC.'

At the conclusion of their visit, the committee met with the Hon'ble Executive President and provided a concise briefing on their findings. The panel then compiled a report and submitted it to the Director of Quality Assurance.

The observations and conclusions presented in this report are derived from the written materials provided by the schools and the information gathered through discussions during the site visits conducted by the panel of experts.

To clarify, the Director of Quality Assurance did not have any involvement in the preparation of the 'panel report' for the academic audit. Consequently, this audit report was compiled by the Director of Quality Assurance without altering any comments, remarks, observations, or suggestions made by the panel. The comments, remarks, observations, and recommendations provided by the panel of experts have been faithfully reproduced in the report.



Additionally, the report includes overall comments from the Director of Quality Assurance, which are included at the end of the document.

Dr. Niraja Jain
 Director, Internal Quality Assurance Cell
 MIT-ADT University, Pune

Institute of Design

Academic Audit Panel

Dr. V. B. Gaikwad,
 Ex-BCUD Director, SPPU
 Mob.: 94222 49241
 Email: dr.gaikwadvb@rediffmail.com

Criterion	Items	Verification Comments Yes/No	Suggestions for improvement
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum  Teaching Plan  Lesson Plan	Yes	
	Steps to followed for identification Curriculum gaps	Yes (Partially)	<ul style="list-style-type: none"> Identify Skill gaps and Accordingly More Skill based courses to be introduced
	The present curriculum validation done with other premium institute	Yes	
	Methodology adopted for Preparation of outcome based curriculum / Education.	Yes	<ul style="list-style-type: none"> Still definite and Stringent methodology to be adopted
	Credits allotted / distribution – logic	Yes	
	Teaching methods & teaching aids	Yes	
	Project work UG/PG	Yes	

	Internal assessment components – Uniqueness	Yes	
	Student support – remedial Coaching/ Extra Classes / Coaching for competitive Examinations	Yes	
	Parents meeting – evaluation of student’s progress	Yes	
	Feedback from students	Yes	
	Steps taken on the feedback	Yes	<ul style="list-style-type: none"> Target mechanism is already developed for the feedback system but it should be communicated to all stakeholders and university authority
II. Faculty Profile	Projects completed / on going	Yes	
	Seminars / Conferences/Symposiums etc Attended	No	
	Papers / articles / books published	Yes	<ul style="list-style-type: none"> 17 - UGC Care 12 - Bibliometric 03 Book Chapters <p>More number of papers/ articles/books to be published in national/international reputed journals</p>
	FDP / RC / OC / Training Program / Workshops attended	Yes	<ul style="list-style-type: none"> Less than 5 days - 89%
	Preparation of E-learning Materials / Content / Monograms	Yes	
	Acted as resource persons	Yes	

	M.Phil. & Ph. D awarded	Yes	<ul style="list-style-type: none"> Ph.D -5 Faculty members to be encourage for Ph.D registration
III Profile of Students	Sanctioned Strength		<ul style="list-style-type: none"> 595 for AY 2023-24
	Actual Strength		<ul style="list-style-type: none"> Around 100% seats filled for the last 4 years
	Mentor Allocation	Yes	<ul style="list-style-type: none"> Mentor mentee scheme implemented effectively
	Mentor allocation ratio	1110:64	<ul style="list-style-type: none"> It Should be 1:15
	Students involvement in Cultural / Technical / Sports / other Activities	Yes	
	Students involvement in extra-curricular & Co-curricular activities	Yes	
	Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended	Yes	
	Achievements / NCC/ UBA/ Swachh Bharat/NSS etc	No	<ul style="list-style-type: none"> NSS/NCC/UBA/Swachh Bharat abhiyan. These unit to be started/ established on the campus
	Corporate Social Responsibility (CSR), University Social Responsibility (USR), Community Engagement activities, organized and their Impact		<ul style="list-style-type: none"> More activity to be conducted by HEI

	Students Achievements / Awards	Yes	<ul style="list-style-type: none"> ● 175 Awards
IV Infrastructure in the Department	No. of class rooms	12	<ul style="list-style-type: none"> ● Deficiency of Classroom/Studio
	No. of laboratories	6	<ul style="list-style-type: none"> ● Lab/Workshops to be strengthened
	No. of computers – for teachers	Yes	
	No. of computers – research	No	<ul style="list-style-type: none"> ● Sufficient PC to be provided exclusively for research purpose
	No. of computers – for Students	Yes	<ul style="list-style-type: none"> ● 278 PC ● 1:4
	Departmental Library	No	<ul style="list-style-type: none"> ● Use of libraries is minimal. ● Start “Best student using Library Award”
	Internet Connectivity	Yes	
V. Activities of the Department	MoUs signed	Yes	<ul style="list-style-type: none"> ● 5 MoUs ● to explore different activities more number of MoUs to be signed ● Provision of corporate training is in place.
	Training & Consultancy	Yes	<ul style="list-style-type: none"> ● The amount generated through consultancy is Rs. 29.8 Lakh
	R & D Projects	Yes	<ul style="list-style-type: none"> ● Only two faculty members received Rs. 8.85 Lakh from industries

			<ul style="list-style-type: none"> • More funding to be procured for research purpose
	Collaborations	Yes	
	Patents & Copyrights		<ul style="list-style-type: none"> • 5 Patents Filed. • 1 approved Patent. • 4 startups in Atal Incubation Center
	Association Meetings	Yes	
	Guest lectures	Yes	
	Conference / Seminar /	No	<ul style="list-style-type: none"> • Conference/Seminar/ Symposium to be organized
	Workshop conducted	Yes	
	Extension of Activities	No	
	Interaction with Industry / Research Centers / Educational Institutions	Yes	<ul style="list-style-type: none"> • To be Strengthened
	Newsletters / Magazines etc	Yes	<ul style="list-style-type: none"> • 4 Research Papers. • Number should be increased • 12 publications
	Placements	Yes	<ul style="list-style-type: none"> • On campus placements: 86 • Progressions: 350 (for last 4 academic years)
	MoUs signed		


	R & D Projects		
VI Examinations: Internal Marks and Result Analysis	Quality of I/II-Mid question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	<ul style="list-style-type: none"> ● As per Blooms taxonomy
	Quality of I/II-Prelims question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	
	Quality of Final question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	
	Whether valued answer scripts are shown to the Students for each exam & Marks displayed	Yes	
	End exam Result Analysis	Yes	14 days
Please comment on SWOC Analysis:	Strengths	Yes	<ul style="list-style-type: none"> ● Proactive and supportive management ● Sincere and competent faculty ● ICT enabled infrastructure ● Tech - savvy measures adopted ● revenue generated through consultancy is remarkable
	Weaknesses	Yes	<ul style="list-style-type: none"> ● Lack of full time faculty ● Strategic plan not effectively framed and monitored ● Non availability of financial support from Alumni, NGO and Government agencies

			<ul style="list-style-type: none"> ● Lack of incubation centre and start-ups ● less number of Ph. D ● Limited resources for research and extension activities
	Opportunities	Yes	<ul style="list-style-type: none"> ● Starting of value added courses ● Scope for extension of alumni engagement regarding funding and placement ● Research activities can be strengthened leading to patents and more publication ● possibility for student and faculty exchange program at national and international level ● There is a scope for extension lectures, FDP's, entrepreneurship development program, seminars, conferences and workshops by seeking collaboration with NGO, apex bodies corporate sectors and other schools of campus
	Challenges	Yes	<ul style="list-style-type: none"> ● Filling of vacant teaching post ● procurement of fund for research by the faculty members ● Encouraging students to register for online MOOC courses to promote integrated learning ● Obtaining CSR funds for Institutional development.

			<ul style="list-style-type: none"> ● Global Competencies for graduates
	Best Practice (s) / Innovations of the	Yes	
	Future Plans of the Department	Yes	

Other Remarks



- The programs Offered by the institution are developed in collaboration with industry & Corporate fields.
- Institute introduced 144 new courses in the last 4 academic years. Total number of courses are 754 ie. Percentage of new courses introduced is 19%
- Gender Audit to be conducted every Year
- Curriculum developed and implemented relevant to the local, regional, and national needs which is reflected in PO's and CO's of all programs
- Assign the Objectives of cross cutting issues before the actual commencement of the programme
- There are 7 Certificate courses. For curricular enrichment more certificate courses to be offered.
- Infrastructure to be established for MOODLE and LMS
- Reservation followed as per the Govt. Norms
- There must be the provision of differential learning for the benefit of students. (need for documentation)
- More Targeted efforts to be made for entrepreneurship and incubation
- Separate depository to be established under the KRC for Students to access any time (ICT)
- More faculty to be appointed (62%)
- CO & PO attainment attribute integrated with assessment process & attainments of the CO PO evaluated by the institution
- SSS assessment is done
- Research Policy to be implemented properly
- Seed money to be provided to more Faculty members to carry on research
- E-content development process to be explore more
- Maintenance Policy to be developed.
- More efforts to taken to provide the career counseling
- Progression record to be maintained properly.
- Active student council to be established
- The representation of the students in different academic & administrative bodies is essential.

Sr. No	Name	Designation	Sign
1	Dr. V. B. Gaikwad	Ex-BCUD Director, SPPU	

School of Education & Research

Academic Audit Panel

Dr. Dipak Chavan,
 Tilak College of Education, Pune
 Mob.: 98507 42304
 Email: dipakchavansir@yahoo.co.in

Criterion	Items	Verification Comments Yes/No	Suggestions for improvement
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum	Yes	
	 Teaching Plan	Yes	
	 Lesson Plan		
	Steps to followed for identification Curriculum gaps	Yes	
	The present curriculum validation done with other premium institute	Yes	
	Methodology adopted for Preparation of outcome based curriculum / Education.	Yes	Good practice for preparation of outcome based education
	Credits allotted / distribution – logic	Yes	
	Teaching methods & teaching aids	Yes	Online aids are widely used
Project work UG/PG	Yes	Action Research for UG. Research for PG	
Internal assessment components – Uniqueness	Yes	Activity based Portfolio presentation	

	Student support – remedial Coaching/ Extra Classes / Coaching for competitive Examinations	Yes	plan for NET/SET exam
	Parents meeting – evaluation of student’s progress		Arrange Parents Meet
	Feedback from students	Yes	
	Steps taken on the feedback	Yes	
II. Faculty Profile	Projects completed / on going	2 Completed	Projects - Seed Money
	Seminars / Conferences/Symposiums etc Attended	Yes	
	Papers / articles / books published	Yes	
	FDP / RC / OC / Training Program / Workshops attended	Yes	
	Preparation of E-learning Materials / Content / Monograms	Yes	
	Acted as resource persons	Yes	
	M.Phil. & Ph. D awarded	5	
III Profile of Students	Sanctioned Strength	50+50 10 10 10	
	Actual Strength	73 10 02 09	

	Mentor Allocation	Yes	
	Mentor allocation ratio	1:8	
	Students involvement in Cultural / Technical / Sports / other Activities	Yes	
	Students involvement in extra-curricular & Co-curricular activities	Yes	Teacher Conclave
	Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended	Yes	
	Achievements / NCC/UBA/Swachh Bharat/NSS etc	Yes	
	Corporate Social Responsibility (CSR), University Social Responsibility (USR), Community Engagement activities, organized and their Impact	Yes	
	Students Achievements / Awards	Yes	
IV Infrastructure in the Department	No. of class rooms	As per NCTE Norms	
	No. of laboratories	As per NCTE Norms	
	No. of computers – for teachers	Yes	
	No. of computers – research	Yes	

	No. of computers – for Students	Yes	
	Departmental Library	Yes	
	Internet Connectivity	Yes	
V. Activities of the Department	MoUs signed	7	
	Training & Consultancy	Yes	
	R & D Projects	Yes	
	Collaborations	Yes	
	Patents & Copy rights	9	
	Association Meetings	Yes	
	Guest lectures	Yes	
	Conference / Seminar /	Yes	
	Workshop conducted	Yes	
	Extension of Activities	Yes	
	Interaction with Industry / Research Centers / Educational Institutions	Yes	
	Newsletters / Magazines etc	Yes	
	Placements	Yes	
	MoUs signed	Yes	

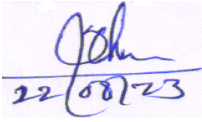
	R & D Projects	Yes	
VI Examinations: Internal Marks and Result Analysis	Quality of I/II-Mid question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	
	Quality of I/II-Prelims question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	
	Quality of Final question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	
	Whether valuated answer scripts are shown to the Students for each exam & Marks displayed	Yes	
	End exam Result Analysis	Yes	
Please comment on SWOC Analysis:	Strengths	Yes	
	Weaknesses	Yes	
	Opportunities	Yes	
	Challenges	Yes	
	Best Practice (s) / Innovations of the	Yes	
	Future Plans of the Department	Yes	

Other Remarks

- 1) 2017 - MA /Ph. D
- 2) 2018 - B.Ed

- 3) 2021 - MA/M.Sc - E learning
NEP
- 4) Ph. D in Education - Interdisciplinary
- 5) School of Education - PGDG & C
- 6) PERA CET
 - a) B. Ed - Annual
 - b) Paid Internship - elearning Company
 - c) Technology - blog
Online Microteaching
 - d) Need Analysis for Value added Courses LMS - TCS
- 7) ISSN/ISBN - IQAC Agenda

Audit Committee

Sr. No	Name	Designation	Sign
1	Dr. Dipak Chavan	Professor	 22/08/23

School of Holistic Development and School of Humanities

Academic Audit Panel

Dr. Dipak Chavan,
 Tilak College of Education, Pune
 Mob.: 98507 42304
 Email: dipakchavansir@yahoo.co.in

Criterion	Items	Verification Comments Yes/No	Suggestions for improvement
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum ■ Teaching Plan ■ Lesson Plan	Yes	
	Steps to followed for identification Curriculum gaps	Yes	
	The present curriculum validation done with other premium institute	No	
	Methodology adopted for Preparation of outcome based curriculum / Education.	Yes	
	Credits allotted / distribution – logic	Yes	
	Teaching methods & teaching aids	Yes	
	Project work UG/PG	No	
	Internal assessment components – Uniqueness	Yes	
	Student support – remedial Coaching/ Extra Classes / Coaching for competitive	Yes	

	Examinations		
	Parents meeting – evaluation of student’s progress	No	
	Feedback from students	Yes	
	Steps taken on the feedback	Yes	
II. Faculty Profile	Projects completed / on going	No	
	Seminars / Conferences/Symposiums etc Attended	Yes	
	Papers / articles / books published	Yes	
	FDP / RC / OC / Training Program / Workshops attended	Yes	
	Preparation of E-learning Materials / Content / Monograms	No	
	Acted as resource persons	Yes	
	M.Phil. & Ph. D awarded	No	
III Profile of Students	Sanctioned Strength	NA	
	Actual Strength	NA	
	Mentor Allocation	NA	
	Mentor allocation ratio	NA	
	Students involvement in Cultural / Technical / Sports / other Activities	Yes	

	Students involvement in extra-curricular & Co-curricular activities	Yes	
	Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended	NA	
	Achievements / NCC/UBA/Swachh Bharat/NSS etc	Yes	
	Corporate Social Responsibility (CSR), University Social Responsibility (USR), Community Engagement activities, organized and their Impact	Yes	
	Students Achievements / Awards	Yes	
IV Infrastructure in the Department	No. of class rooms	Yes	
	No. of laboratories	Yes	
	No. of computers – for teachers	Yes	
	No. of computers – research	No	
	No. of computers – for Students	No	
	Departmental Library	No	
	Internet Connectivity	Yes	
V. Activities of the Department	MoUs signed	Yes	
	Training & Consultancy	No	

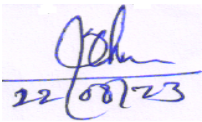
	R & D Projects	No	
	Collaborations	Yes	
	Patents & Copyrights	Yes	
	Association Meetings	No	
	Guest lectures	Yes	
	Conference / Seminar /	Yes	
	Workshop conducted	Yes	
	Extension of Activities	Yes	
	Interaction with Industry / Research Centers / Educational Institutions	No	
	Newsletters / Magazines etc	No	
	Placements	Yes	
	MoUs signed	Yes	
	R & D Projects		
VI Examinations: Internal Marks and Result Analysis	Quality of I/II-Mid question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	No	
	Quality of I/II-Prelims question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	No	
	Quality of Final question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	No	
	Whether valuated answer scripts are shown to the Students for each exam & Marks displayed	No	
	End exam Result Analysis	Yes	

Please comment on SWOC Analysis:	Strengths	Yes	
	Weaknesses	Yes	
	Opportunities	Yes	
	Challenges	Yes	
	Best Practice (s) / Innovations of the	Yes	
	Future Plans of the Department	Yes	

Remark by External: School of Holistic Development runs the activities very effectively. All the courses are helpful for other schools for student development.

Start separate programmes under the school of holistic Development

Audit Committee

Sr. No	Name	Designation	Sign
1	Dr. Dipak Chavan	Professor	 <u>22/08/23</u>

School of Vedic Sciences

Academic Audit Panel

- 1) Dr. Dipak Chavan,
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- 2) Dr. V. B. Gaikwad,
Ex-BCUD Director, SPPU
Mob.: 94222 49241
Email: dr.gaikwadvb@rediffmail.com

Criterion	Items	Verification Comments Yes/No	Suggestions for improvement
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum	Yes	
	■ Teaching Plan	Yes	
	■ Lesson Plan		
	Steps to followed for identification Curriculum gaps	Yes	
	The present curriculum validation done with other premium institute	Yes	
	Methodology adopted for Preparation of outcome based curriculum / Education.	Yes	
	Credits allotted / distribution – logic	Yes	
	Teaching methods & teaching aids	Yes	
Project work UG/PG	Yes		



	Internal assessment components – Uniqueness	Yes	
	Student support – remedial Coaching/ Extra Classes / Coaching for competitive Examinations	Yes	
	Parents meeting – evaluation of student’s progress	No	
	Feedback from students	Yes	
	Steps taken on the feedback	Yes	
II. Faculty Profile	Projects completed / on going	Yes	Ongoing
	Seminars / Conferences/Symposiums etc Attended	Yes	
	Papers / articles / books published	Yes	
	FDP / RC / OC / Training Program / Workshops attended	Yes	
	Preparation of E-learning Materials / Content / Monograms	Yes	
	Acted as resource persons	Yes	
	M.Phil. & Ph. D awarded	Yes	Ph. D : 3 / 1 is pursuing
III Profile of Students	Sanctioned Strength	Yes	90: UG 50: PG (M.Sc Clinical: 30, M.A: 10, M. Sc.: 10)
	Actual Strength	Yes	UG: 99 PG: (M. SC Clinical: 35, MA, M. Sc. in process)

	Mentor Allocation	Yes	
	Mentor allocation ratio	1:30	It should be 1:20
	Students involvement in Cultural / Technical / Sports / other Activities	Yes	
	Students involvement in extra-curricular & Co-curricular activities	Yes	
	Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended	Yes	
	Achievements / NCC/UBA/Swatch Bharat/NSS etc	No	
	Corporate Social Responsibility (CSR), University Social Responsibility (USR), Community Engagement activities, organized and their Impact		
	Students Achievements / Awards	Yes	
IV Infrastructure in the Department	No. of class rooms	08	
	No. of laboratories	02	Sharing Basis
	No. of computers – for teachers	1:1	
	No. of computers – research	15	Sharing Basis
	No. of computers – for Students	30	
	Departmental Library	Yes	
	Internet Connectivity	Yes	

V. Activities of the Department	MoUs signed	Yes	02
	Training & Consultancy	Yes	
	R & D Projects	Yes	Vedic: 01 / Psychology: 03
	Collaborations	02	
	Patents & Copyrights	No	
	Association Meetings	Yes	
	Guest lectures	Yes	
	Conference / Seminar /	Yes	
	Workshop conducted	Yes	
	Extension of Activities	Yes	
	Interaction with Industry / Research Centers / Educational Institutions	Yes	
	Newsletters / Magazines etc	Yes	
	Placements	Yes	
	MoUs signed	Yes	
	R & D Projects	Yes	
VI Examinations: Internal Marks and Result Analysis	Quality of I/II-Mid question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	
	Quality of I/II-Prelims question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	
	Quality of Final question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	
	Whether valuated answer scripts are shown to the Students for each exam & Marks displayed	Yes	
	End exam Result Analysis	Yes	

Please comment on SWOC Analysis:	Strengths		
	Weaknesses		
	Opportunities		
	Challenges		
	Best Practice (s) / Innovations of the		
	Future Plans of the Department		

Audit Committee

Sr. No	Name	Designation	Sign
1	Dr. Dipak Chavan	Professor	
2	Dr. V. B. Gaikwad	Ex-BCUD Director, SPPU	

MIT College of Management

Academic Audit Panel

Dr. Kshitija Gandhi

I/C Principal, Pratibha College of Commerce and Computer Studies,

Chinchwad Pune

Mob.: 81778 41615

Email: prof.kshitija@gmail.com

Criterion	Items	Verification Comments Yes/No	Suggestions for improvement
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum <ul style="list-style-type: none"> ■ Teaching Plan ■ Lesson Plan 	Yes	NPTEL/MOOC Courses data to be added and details to be provided. VAC course files to be maintained with Indexing; Indexing content - Course details with program name Course Syllabus, timetable, Attendance Exam Timetable Result (Sample copy to be uploaded) For Each 1 value added course or addon courses must be added
	Steps to followed for identification Curriculum gaps	Yes	Verify CO POs. Action taken report for COs & POs
	The present curriculum validation done with other premium institute	Yes	
	Methodology adopted for Preparation of outcome based curriculum / Education.	Yes	Print the Write up with headings, Institute name and title of the heading and Signed by competent authority: Upload relevant documents
	Credits allotted / distribution – logic	Yes	
	Teaching methods & teaching aids	Yes	
	Project work UG/PG	Yes	
	Internal assessment	Yes	

	components – Uniqueness		
	Student support – remedial Coaching/ Extra Classes / Coaching for competitive Examinations	Yes	
	Parents meeting – evaluation of student’s progress	Yes	
	Feedback from students	Yes	Action taken report consolidated per year
	Steps taken on the feedback	Yes	Separate Structured feedback from different stakeholders is to be provided with an Action taken report. Curriculum Feedback to be taken separately from all stakeholders. action taken report consolidate per year
II. Faculty Profile	Projects completed / on going	Yes	
	Seminars / Conferences/Symposiums etc Attended	Yes	To remove Sports awards and consider only academic awards related to Research and innovation
	Papers / articles / books published	Yes	
	FDP / RC / OC / Training Program / Workshops attended	Yes	We can include details related to FDPs of less than 5 days duration as supporting document
	Preparation of E-learning Materials / Content / Monograms	Yes	encouraged to make videos of our lectures and to collaborate with other institutes /Universities for delivery suggested to prepare & run video lecture of faculty during their absence as adjustment. Suggested to introduce add-On courses (no credits)
	Acted as resource persons	Yes	
	M.Phil. & Ph. D awarded	Yes	Upload the signed list of faculty with PhD and upload on the website.
III Profile of Students	Sanctioned Strength	Yes	Category wise list of students to be kept in File against sanctioned Intake & signed by authority on website

	Actual Strength	Yes	
	Mentor Allocation	Yes	
	Mentor allocation ratio	Yes	Finalize the faculty list authenticate by signature of authority for five years and stick to that number: Show separate ratio for UG PG faculty, Upload faculty offer letters as supporting documents
	Students involvement in Cultural / Technical / Sports / other Activities	Yes	
	Students involvement in extra-curricular & Co-curricular activities	Yes	
	Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended	Yes	
	Achievements / NCC/UBA/Swatch Bharat/NSS etc	Yes	
	Corporate Social Responsibility (CSR), University Social Responsibility (USR), Community Engagement activities, organized and their Impact	Yes	
	Students Achievements / Awards	Yes	
IV Infrastructure in the Department	No. of class rooms	Yes	
	No. of laboratories	Yes	
	No. of computers – for teachers	Yes	
	No. of computers – research	Yes	

	No. of computers – for Students	Yes	
	Departmental Library	Yes	
	Internet Connectivity	Yes	
V. Activities of the Department	MoUs signed	Yes	Suggested to add link of MOU's, Update data for latest year 2023-24 supporting documents to be maintained for write ups
	Training & Consultancy	Yes	
	R & D Projects	Yes	show seed funding given to faculty for research this year of around 4 lakhs to average out to 1 lakh per year To apply for projects for NGO or industry and to show projects applied for to the tune of 1 lakh and above
	Collaborations	Yes	
	Patents & Copy rights	Yes	
	Association Meetings	Yes	
	Guest lectures	Yes	
	Conference / Seminar /	Yes	
	Workshop conducted	Yes	
	Extension of Activities	Yes	
	Interaction with Industry / Research Centers / Educational Institutions	Yes	
	Newsletters / Magazines etc	Yes	
	Placements	Yes	
	MoUs signed	Yes	
R & D Projects	Yes		
VI Examinations: Internal Marks and Result Analysis	Quality of I/II-Mid question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	
	Quality of I/II-Prelims question papers-(As per Blooms taxonomy	Yes	

	or not) submitted to the Exam Section		
	Quality of Final question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	
	Whether valuated answer scripts are shown to the Students for each exam & Marks displayed	Yes	
	End exam Result Analysis	Yes	
Please comment on SWOC Analysis:	Strengths	Yes	
	Weaknesses	Yes	
	Opportunities	Yes	
	Challenges	Yes	
	Best Practice (s) / Innovations of the	Yes	
	Future Plans of the Department	Yes	

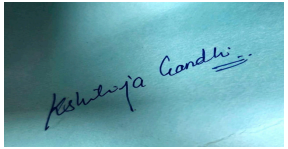
Remark by External: I would like to mention about this audit that college, staff and management are taking ample efforts for the betterment of students and for the institute. All documents are in place but they must be documented precisely based on the SOP's given. Proper template, heading and precise information as required to be arranged and filed. There must be exact data and it should be similar in related criteria. Research and outreach activities to be focused.

Other Remarks:

- Value added courses count must include Value added/ E-pathshala/ Swayam. And prepare a list of students of the same separately. count for each course
- timetable/programme student list/marksheet/result analysis & attendance - color scan
- in quantitative, programme wise field visit show separately
- separate folders for each stakeholders
- final structure of reservation
 - UG/PG Student: teacher ratio show separately
- Appointment letter & Approval letter
- minor projects / projects at least for 5 lakh
- Sports & awards other than research innovation should be shifted under 6th criteria
- UGC care listed Research general
- e content Recorded Lecture
- Collaborative add on course

- Create a summary of year-wise introduced courses & Every syllabus booklet program should mention the year (for eg. AY 2019-2020)
- Add hyperlinks for every program introduced year wise which will open MOM of BOS
- There has to be an institutional seal, logo, and signature of all the authorities.
- The list of Programs in the brochure should match with Syllabus Booklets.
- Admitted passed-out students (Gap) Reasons for failure to be mentioned.
- 2022-23 – Govt scholarship data needs to be added in the template
- Fees installment policy shall be attached as a additional document with list of students availed the installment facility
- List of soft skills courses & benefited student count in one print, attendance sheets
- Grievance policy hording should be displayed
- Grievance redressal form shall be prepare
- Grievance box must be installed and checked monthly
- Placement, Live Projects, SIP: while doing filing all must info (Sr.No, PRN No, Name of the student, Contact info, Placed Company name, CTC should be on the same page)
- Outgoing student list higher studies: List of LOR given for students, Id card of the admitted college must be collected by Alumni during alumni meet or by Alumni association.
- The number of faculty to be same in all the metrics : Sanction letters from authority to be uploaded with List of Full time teachers and students

Audit Committee

Sr. No	Name	Designation	Sign
1	Dr. Kshitija Gandhi	I/C Principal, Pratibha College of Commerce and Computer Studies, Chinchwad Pune	

Maharashtra Academy of Naval Engineering and Training

Academic Audit Panel

Dr. Kshitija Gandhi

I/C Principal, Pratibha College of Commerce and Computer Studies,
Chinchwad Pune

Mob.: 81778 41615

Email: prof.kshitija@gmail.com

Audit not done

Criterion	Items	Verification Comments Yes/No	Suggestions for improvement
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum Teaching Plan Lesson Plan	Yes	Summary Chart for Local/regional/National/ global needs Documentary evidences to prove - employability/ entrepreneurship/ skill development
	Steps to followed for identification Curriculum gaps	Yes	Syllabus final booklet Attainment Pending
	The present curriculum validation done with other premium institute		
	Methodology adopted for Preparation of outcome based curriculum / Education.	Yes	CO - PO Mapping to be completed for all years New courses - Ref. Data Center Sheets
	Credits allotted / distribution – logic	Yes	
	Teaching methods & teaching aids	Yes	SCIL Courses Holistic Development
	Project work UG/PG		
	Internal assessment components – Uniqueness	Yes	
	Student support – remedial Coaching/ Extra Classes / Coaching for competitive Examinations	Yes	

	Parents meeting – evaluation of student’s progress	Yes	
	Feedback from students	Yes	closed loop activity academic peers pending
	Steps taken on the feedback	Yes	Include all Stakeholders Feedback analysis Action taken report
II. Faculty Profile	Projects completed / on going		
	Seminars / Conferences/Symposiums etc Attended	Yes	
	Papers / articles / books published	Yes	Check for MIT ADTU affiliation Number of Books - 6 Improve on Publication Count Vidwaan Profile Quality Targets to be set & regular follow up must
	FDP / RC / OC / Training Program / Workshops attended	Yes	
	Preparation of E-learning Materials / Content / Monograms	Yes	Ensure presence on all platforms
	Acted as resource persons	Yes	
	M.Phil. & Ph. D awarded	Yes	
III Profile of Students	Sanctioned Strength	Yes	Summary Report - Tale ref. of state GR for OBC reservation Indexing of documents
	Actual Strength	Yes	Student list be Signed Main Std format include academic year
	Mentor Allocation	Yes	
	Mentor allocation ratio	Yes	Mentor - Mentee meeting records Students attendance record
	Students involvement in Cultural / Technical / Sports / other Activities		
	Students involvement in extra-curricular & Co-curricular	Yes	Industrial Visit - attendance sheets

	activities		
	Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended	Yes	Experimental & Participative Learning Add ICT tools - TCS lex
	Achievements / NCC/UBA/Swachh Bharat/NSS etc		
	Corporate Social Responsibility (CSR), University Social Responsibility (USR), Community Engagement activities, organized and their Impact		
	Students Achievements / Awards		
IV Infrastructure in the Department	No. of class rooms		
	No. of laboratories		
	No. of computers – for teachers		
	No. of computers – research		
	No. of computers – for Students		
	Departmental Library		
	Internet Connectivity		
V. Activities of the Department	MoUs signed	Yes	TS Rahman (Faculty student Exchange) MoUs be official & Operational
	Training & Consultancy		
	R & D Projects		
	Collaborations		
	Patents & Copyrights		
	Association Meetings		
	Guest lectures		
	Conference / Seminar /		
	Workshop conducted		
	Extension of Activities	Yes	Extension & outreach plan calendar for activities
	Interaction with Industry / Research Centers / Educational Institutions		
Newsletters / Magazines etc			
	Placements		

	MoUs signed	Yes	TS Rahman (Faculty student Exchange) MoUs be official & Operational
	R & D Projects		
VI Examinations: Internal Marks and Result Analysis	Quality of I/II-Mid question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	Passing % of students is less as per NEP - Certificate/diploma/degree (students who discontinue)
	Quality of I/II-Prelims question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	Data from Exam department
	Quality of Final question papers-(As per Blooms taxonomy or not) submitted to the Exam Section		
	Whether valuated answer scripts are shown to the Students for each exam & Marks displayed		
	End exam Result Analysis	Yes	Data from Exam department
Please comment on SWOC Analysis:	Strengths		
	Weaknesses		
	Opportunities		
	Challenges		
	Best Practice (s) / Innovations of the		
	Future Plans of the Department		

Audit Committee

Sr. No	Name	Designation	Sign
1	Dr. Kshitija Gandhi	I/C Principal, Pratibha College of Commerce and Computer Studies, Chinchwad Pune	

School of Architecture

Academic Audit Panel

- 1) Dr. Kshitija Gandhi
I/C Principal, Pratibha College of Commerce and Computer Studies,
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Mob.: 81778 41615
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- 2) Prof. Archana Gaikwad
Bharati Vidyapeeth College of Architecture,
Pune
Mob.: 94235 80388
Email: avg@bvcoa.in

Criterion	Items	Verification Comments Yes/No	Suggestions for improvement
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum ■ Teaching Plan ■ Lesson Plan	Yes	Revision in number of units For M.Arch- add a new flowchart as this is an unique course without any procedure
	Steps to followed for identification Curriculum gaps	Yes	
	The present curriculum validation done with other premium institute	Yes	
	Methodology adopted for Preparation of outcome based curriculum / Education.	Yes	
	Credits allotted / distribution – logic	Yes	Followed CoA Norms
	Teaching methods & teaching aids	Yes	
	Project work UG/PG	Yes	
	Internal assessment	Yes	

	components – Uniqueness		
	Student support – remedial Coaching/ Extra Classes / Coaching for competitive Examinations	Yes	Policy document can be prepared for identifying weak students and action to be taken
	Parents meeting – evaluation of student’s progress	Yes	
	Feedback from students	Yes	
	Steps taken on the feedback	Yes	
II. Faculty Profile	Projects completed / on going		Nil
	Seminars / Conferences/Symposiums etc Attended	Yes	Satisfactory
	Papers / articles / books published		Some of the papers were with different affiliation than the current institute, to be avoided as can not be claimed for
	FDP / RC / OC / Training Program / Workshops attended		Satisfactory
	Preparation of E-learning Materials / Content / Monograms		In process, refer to swayam
	Acted as resource persons		Good
	M.Phil. & Ph. D awarded	NA	
III Profile of Students	Sanctioned Strength	Yes	Add COA 40 approval documents
	Actual Strength	Yes	Add Ph. D Students Diversity &
	Mentor Allocation	Yes	28/24/ 480 summary with faculty no to student no
	Mentor allocation ratio	Yes	1:20
	Students involvement in	Yes	Summary sheet of highlights

	Cultural / Technical / Sports / other Activities		
	Students involvement in extra-curricular & Co-curricular activities	Yes	
	Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended	Yes	National or International tours can be conducted for all students
	Achievements / NCC/UBA/Swatch Bharat/NSS etc	Yes	Scope for NSS
	Corporate Social Responsibility (CSR), University Social Responsibility (USR), Community Engagement activities, organized and their Impact	Yes	
	Students Achievements / Awards	Yes	
IV Infrastructure in the Department	No. of class rooms		Assessed by Dr. Gandhi
	No. of laboratories		Infrastructure is as per norms
	No. of computers – for teachers		
	No. of computers – research		
	No. of computers – for Students		
	Departmental Library		MOUs with other library
	Internet Connectivity		
V. Activities of the Department	MoUs signed	Yes	International can be increased for research, INTACH
	Training & Consultancy		Add CoA training Book Thesis Planning Projects
	R & D Projects	No	Research Collaboration
	Collaborations	Yes	
	Patents & Copyrights	No	

	Association Meetings	Yes	Document to show membership of professional bodies
	Guest lectures	Yes	
	Conference / Seminar /	Yes	
	Workshop conducted	Yes	
	Extension of Activities	Yes	Scope
	Interaction with Industry / Research Centers / Educational Institutions	Yes	
	Newsletters / Magazines etc	No	
	Placements	Yes	
	MoUs signed	Yes	Differentiate between MoU & Collaboration
	R & D Projects	Duplicated	
VI Examinations: Internal Marks and Result Analysis	Quality of I/II-Mid question papers-(As per Blooms taxonomy or not) submitted to the Exam Section		Assessed by Dr. Gandhi
	Quality of I/II-Prelims question papers-(As per Blooms taxonomy or not) submitted to the Exam Section		
	Quality of Final question papers-(As per Blooms taxonomy or not) submitted to the Exam Section		
	Whether valuated answer scripts are shown to the Students for each exam & Marks displayed		
	End exam Result Analysis		
Please comment on SWOC Analysis:	Strengths		Teaching-learning environment
	Weaknesses		research and collaboration
	Opportunities		Capture IKS as core area for research and training
	Challenges		

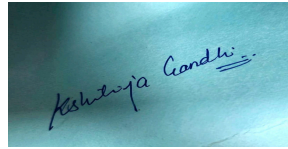
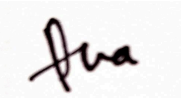
	Best Practice (s) / Innovations of the		
	Future Plans of the Department		

Other Remarks

1) Summary Chart Graphical

2) E-Content -conduct training for e-content for all faculty under FDP and develop the same.
Refer to UGC guidelines

Audit Committee

Sr. No	Name	Designation	Sign
1	Dr. Kshitija Gandhi	I/C Principal, Pratibha College of Commerce and Computer Studies, Chinchwad Pune	
2	Prof. Archana Gaikwad	Professor, Bharati Vidyapeeth College of Architecture, Pune	

International School of Broadcasting & Journalism

Academic Audit Panel

Dr. Kshitija Gandhi
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 Chinchwad Pune
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Criterion	Items	Verification Comments Yes/No	Suggestions for improvement
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum ■ Teaching Plan ■ Lesson Plan		Attainment
	Steps to followed for identification Curriculum gaps		develop short course based on gaps identified
	The present curriculum validation done with other premium institute		
	Methodology adopted for Preparation of outcome based curriculum / Education.		
	Credits allotted / distribution – logic		
	Teaching methods & teaching aids		
	Project work UG/PG		no data
	Internal assessment components – Uniqueness		
	Student support – remedial Coaching/ Extra Classes / Coaching for competitive Examinations		
	Parents meeting – evaluation of student’s progress		

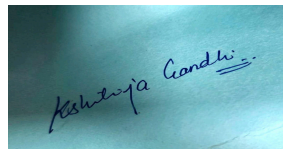
	Feedback from students		Action taken
	Steps taken on the feedback		
II. Faculty Profile	Projects completed / on going		
	Seminars / Conferences/Symposiums etc Attended		
	Papers / articles / books published		
	FDP / RC / OC / Training Program / Workshops attended		
	Preparation of E-learning Materials / Content / Monograms		
	Acted as resource persons		
	M.Phil. & Ph. D awarded		
III Profile of Students	Sanctioned Strength		
	Actual Strength		
	Mentor Allocation		
	Mentor allocation ratio		
	Students involvement in Cultural / Technical / Sports / other Activities		
	Students involvement in extra-curricular & Co-curricular activities		
	Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended		
	Achievements / NCC/UBA/Swatch Bharat/NSS etc		
	Corporate Social Responsibility (CSR), University Social		

	Responsibility (USR), Community Engagement activities, organized and their Impact		
	Students Achievements / Awards		
IV Infrastructure in the Department	No. of class rooms		
	No. of laboratories		
	No. of computers – for teachers		
	No. of computers – research		
	No. of computers – for Students		
	Departmental Library		
	Internet Connectivity		
V. Activities of the Department	MoUs signed		
	Training & Consultancy		
	R & D Projects		
	Collaborations		
	Patents & Copyrights		
	Association Meetings		
	Guest lectures		
	Conference / Seminar /		
	Workshop conducted		
	Extension of Activities		
	Interaction with Industry / Research Centers / Educational Institutions		
	Newsletters / Magazines etc		
	Placements		
	MoUs signed		
	R & D Projects		
VI Examinations: Internal Marks and Result Analysis	Quality of I/II-Mid question papers-(As per Blooms taxonomy or not) submitted to the Exam Section		
	Quality of I/II-Prelims question papers-(As per Blooms taxonomy		

	or not) submitted to the Exam Section		
	Quality of Final question papers-(As per Blooms taxonomy or not) submitted to the Exam Section		
	Whether valuated answer scripts are shown to the Students for each exam & Marks displayed		
	End exam Result Analysis		
Please comment on SWOC Analysis:	Strengths		
	Weaknesses		
	Opportunities		
	Challenges		
	Best Practice (s) / Innovations of the Future Plans of the Department		

Remark by External: Regarding this audit I would like to mention that this school have to work hard for documentation. The concern criterion head must check the SOPs and prepare the necessary files. They need to do self analysis considering a benchmark of criteria. This is an upcoming career for the students therefore ample opportunities to be unfolded. They have analyzed their strengths and weaknesses but need to work on Strengths with the support of documentation.

Audit Committee

Sr. No	Name	Designation	Sign
1	Dr. Kshitija Gandhi	I/C Principal, Pratibha College of Commerce and Computer Studies, Chinchwad Pune	

School of Indian Civil Services



Academic Audit Panel

Dr. Kshitija Gandhi

I/C Principal, Pratibha College of Commerce and Computer Studies,
Chinchwad Pune

Mob.: 81778 41615

Email: prof.kshitija@gmail.com

Criterion	Items	Verification Comments Yes/No	Suggestions for improvement
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum  Teaching Plan  Lesson Plan	No	1) Syllabus designing with CO-PO mapping and attainment not done 2) Teaching plans not as per formats 3) HoI agreed to submit by 28th Aug 2023
	Steps to followed for identification Curriculum gaps	No	No revision of curriculum yet
	The present curriculum validation done with other premium institute	No	Major changes in course structures done but not documented
	Methodology adopted for Preparation of outcome based curriculum / Education.	No	No documentary evidences traced
	Credits allotted / distribution – logic		Credit allotment done but no justification to it
	Teaching methods & teaching aids	Yes	Innovative teaching methods are suggested to be adopted and documented
	Project work UG/PG		Field internship evidences not properly collected Outcome of this activity not mentioned
	Internal assessment components – Uniqueness	Yes	Objective type tests conducted
	Student support – remedial Coaching/ Extra Classes / Coaching for competitive	No	1) No documents for Remedial/extra coaching

	Examinations		2) Competitive exam coaching- invited lectures 3) Syllabus based on UPSC / MPSC pattern
	Parents meeting – evaluation of student’s progress		1) Official communication for parents’ meeting not traced. 2) Summary reports missing
	Feedback from students		SSS filled by students.
	Steps taken on the feedback		Action taken report based on Feedback analysis missing
II. Faculty Profile	Projects completed / on going	NIL	Find CSR projects that can be undertaken by faculty
	Seminars / Conferences/ Symposiums etc Attended	NIL	Quality Targets decided in June 23. No action taken yet.
	Papers / articles / books published	NIL	Per faculty min 1 paper be published per semester to improvise score.
	FDP / RC / OC / Training Program / Workshops attended	NIL	Frequent faculty meetings suggested to improve faculty profile.
	Preparation of E-learning Materials / Content / Monograms	NIL	Suggested to publish few case-study articles
	Acted as resource persons		
	M.Phil. & Ph. D awarded		
III Profile of Students	Sanctioned Strength		Auditors couldn’t trace the documents for majority of the Criteria, hence of the opinion that School was not prepared for the audit
	Actual Strength		
	Mentor Allocation		
	Mentor allocation ratio		
	Students involvement in Cultural / Technical / Sports / other Activities		
	Students involvement in extra-curricular & Co-curricular activities		

	Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended		
	Achievements / NCC/UBA/Swatch Bharat/NSS etc		
	Corporate Social Responsibility (CSR), University Social Responsibility (USR), Community Engagement activities, organized and their Impact		
	Students Achievements / Awards		
IV Infrastructure in the Department	No. of class rooms		
	No. of laboratories		
	No. of computers – for teachers		
	No. of computers – research		
	No. of computers – for Students		
	Departmental Library		
	Internet Connectivity		
V. Activities of the Department	MoUs signed		
	Training & Consultancy		
	R & D Projects		
	Collaborations		
	Patents & Copyrights		
	Association Meetings		
	Guest lectures		
	Conference / Seminar /		

	Workshop conducted		
	Extension of Activities		
	Interaction with Industry / Research Centers / Educational Institutions		
	Newsletters / Magazines etc		
	Placements		
	MoUs signed		
	R & D Projects		
VI Examinations: Internal Marks and Result Analysis	Quality of I/II-Mid question papers-(As per Blooms taxonomy or not) submitted to the Exam Section		
	Quality of I/II-Prelims question papers-(As per Blooms taxonomy or not) submitted to the Exam Section		
	Quality of Final question papers-(As per Blooms taxonomy or not) submitted to the Exam Section		
	Whether evaluated answer scripts are shown to the Students for each exam & Marks displayed		
	End exam Result Analysis		
Please comment on SWOC Analysis:	Strengths		
	Weaknesses		
	Opportunities		
	Challenges		
	Best Practice (s) / Innovations of the		
	Future Plans of the Department		

Audit Committee

Sr. No	Name	Designation	Sign
1	Dr. Kshitija Gandhi	I/C Principal, Pratibha College of Commerce and Computer Studies, Chinchwad Pune	

School of Fine Art & Applied Art

Academic Audit Panel

Prof. Archana Gaikwad

Bharati Vidyapeeth College of Architecture, Pune Mob.:

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Email: avg@bvcoa.in

Criterion	Items	Verification Comments Yes/No	Suggestions for improvement
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum 📄 Teaching Plan 📄 Lesson Plan		PO need to clearly defined, discrepancy in CO-PO Mapping Steps followed in formation of syllabus need to be shown in a flow chart and with required documents.
	Steps to followed for identification Curriculum gaps		Feedback from various stakeholders
	The present curriculum validation done with other premium institute		No
	Methodology adopted for Preparation of outcome based curriculum / Education.		
	Credits allotted / distribution – logic		
	Teaching methods & teaching aids		
	Project work UG/PG	Yes	
	Internal assessment components – Uniqueness		
	Student support – remedial Coaching/ Extra Classes / Coaching for competitive		

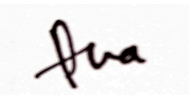
	Examinations		
	Parents meeting – evaluation of student’s progress		
	Feedback from students	Yes	
	Steps taken on the feedback	Yes	
II. Faculty Profile	Projects completed / on going		
	Seminars / Conferences/Symposiums etc Attended		
	Papers / articles / books published	Yes	
	FDP / RC / OC / Training Program / Workshops attended		
	Preparation of E-learning Materials / Content / Monograms		No documents shown
	Acted as resource persons		
	M.Phil. & Ph. D awarded	yes	less Ph. D 11%
III Profile of Students	Sanctioned Strength		
	Actual Strength		
	Mentor Allocation		Good practice
	Mentor allocation ratio	1:24	less faculty, need to appoint faculty as per norm
	Students involvement in Cultural / Technical / Sports / other Activities		Yes

	Students involvement in extra-curricular & Co-curricular activities		Yes
	Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended		
	Achievements / NCC/UBA/Swachh Bharat/NSS etc	No	
	Corporate Social Responsibility (CSR), University Social Responsibility (USR), Community Engagement activities, organized and their Impact		
	Students Achievements / Awards	Yes	Documents need to be updated
IV Infrastructure in the Department	No. of class rooms	Yes	
	No. of laboratories	Yes	
	No. of computers – for teachers	Yes	
	No. of computers – research		
	No. of computers – for Students		
	Departmental Library		
	Internet Connectivity	Yes	
V. Activities of the Department	MoUs signed	Yes	4

	Training & Consultancy		
	R & D Projects		
	Collaborations		
	Patents & Copyrights		copyrights are filled
	Association Meetings		
	Guest lectures		
	Conference / Seminar /		
	Workshop conducted		
	Extension of Activities		
	Interaction with Industry / Research Centers / Educational Institutions		
	Newsletters / Magazines etc		
	Placements		75%
	MoUs signed	Yes	
	R & D Projects		
VI Examinations: Internal Marks and Result Analysis	Quality of I/II-Mid question papers-(As per Blooms taxonomy or not) submitted to the Exam Section		As the institute used NAAC format, this was not available for verification
	Quality of I/II-Prelims question papers-(As per Blooms taxonomy		

	or not) submitted to the Exam Section		
	Quality of Final question papers-(As per Blooms taxonomy or not) submitted to the Exam Section		
	Whether valuated answer scripts are shown to the Students for each exam & Marks displayed		
	End exam Result Analysis		
Please comment on SWOC Analysis:	Strengths		Infrastructure, uniqueness
	Weaknesses		Documentation
	Opportunities		Capture the strengths and alumni achievements
	Challenges		Faculty-student ratio
	Best Practice (s) / Innovations of the		
	Future Plans of the Department		

Audit Committee

Sr. No	Name	Designation	Sign
1	Prof. Archana Gaikwad	Professor, Bharati Vidyapeeth College of Architecture, Pune	

Vishwashanti Sangeet Kala Academy

Academic Audit Panel

Prof. Archana Gaikwad
Bharati Vidyapeeth College of Architecture, Pune
Mob.: 94235 80388
Email: avg@bvcoa.in

Audit not done

Criterion	Items	Verification Comments Yes/No	Suggestions for improvement
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum ■ Teaching Plan ■ Lesson Plan		
	Steps to followed for identification Curriculum gaps		
	The present curriculum validation done with other premium institute		
	Methodology adopted for Preparation of outcome based curriculum / Education.		
	Credits allotted / distribution – logic		
	Teaching methods & teaching aids		
	Project work UG/PG		
	Internal assessment components – Uniqueness		
	Student support – remedial Coaching/ Extra Classes / Coaching for competitive		

	Examinations		
	Parents meeting – evaluation of student’s progress		
	Feedback from students		
	Steps taken on the feedback		
II. Faculty Profile	Projects completed / on going		
	Seminars / Conferences/Symposiums etc Attended		
	Papers / articles / books published		
	FDP / RC / OC / Training Program / Workshops attended		
	Preparation of E-learning Materials / Content / Monograms		
	Acted as resource persons		
	M.Phil. & Ph. D awarded		
III Profile of Students	Sanctioned Strength		
	Actual Strength		
	Mentor Allocation		
	Mentor allocation ratio		
	Students involvement in Cultural / Technical / Sports / other Activities		

	Students involvement in extra-curricular & Co-curricular activities		
	Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended		
	Achievements / NCC/UBA/Swachh Bharat/NSS etc		
	Corporate Social Responsibility (CSR), University Social Responsibility (USR), Community Engagement activities, organized and their Impact		
	Students Achievements / Awards		
IV Infrastructure in the Department	No. of class rooms		
	No. of laboratories		
	No. of computers – for teachers		
	No. of computers – research		
	No. of computers – for Students		
	Departmental Library		
	Internet Connectivity		
V. Activities of the Department	MoUs signed		

	Training & Consultancy		
	R & D Projects		
	Collaborations		
	Patents & Copyrights		
	Association Meetings		
	Guest lectures		
	Conference / Seminar /		
	Workshop conducted		
	Extension of Activities		
	Interaction with Industry / Research Centers / Educational Institutions		
	Newsletters / Magazines etc		
	Placements		
	MoUs signed		
	R & D Projects		
VI Examinations: Internal Marks and Result Analysis	Quality of I/II-Mid question papers-(As per Blooms taxonomy or not) submitted to the Exam Section		
	Quality of I/II-Prelims question papers-(As per Blooms taxonomy		

	or not) submitted to the Exam Section		
	Quality of Final question papers-(As per Blooms taxonomy or not) submitted to the Exam Section		
	Whether valuated answer scripts are shown to the Students for each exam & Marks displayed		
	End exam Result Analysis		
Please comment on SWOC Analysis:	Strengths		
	Weaknesses		
	Opportunities		
	Challenges		
	Best Practice (s) / Innovations of the		
	Future Plans of the Department		

Audit Committee

Sr. No	Name	Designation	Sign
1	Prof. Archana Gaikwad	Professor, Bharati Vidyapeeth College of Architecture, Pune	

Department of Applied Sciences & Humanities



Academic Audit Panel

Dr. Mousami Vanjale

Dean-IQAC, AISSMS IOIT, Pune

Mob.: 94238 72768

Email: mousami.vanjale@aisssmsioit.org

Criterion	Items	Verification Comments Yes/No	Suggestions for improvement
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum  Teaching Plan  Lesson Plan	Yes	SOP is to be attached
	Steps to followed for identification Curriculum gaps	Yes	Gap between CO-PO can be considered
	The present curriculum validation done with other premium institute	No	
	Methodology adopted for Preparation of outcome based curriculum / Education.	Yes	CO-PO mapping and attainment is done. CO wise marks not available
	Credits allotted / distribution – logic	Yes	
	Teaching methods & teaching aids	Yes	Innovative T-L methods not visible. Records of same to be maintained.
	Project work UG/PG	NA COs to be defined. CO-PO mapping expected.	SOP to be prepared. Documentary evidences to be as per SOP
	Internal assessment components – Uniqueness	Yes	No uniqueness is observed
	Student support – remedial Coaching/ Extra Classes /		Process needs to be closed loop.

	Coaching for competitive Examinations		
	Parents meeting – evaluation of student’s progress	Yes	
	Feedback from students	Yes	
	Steps taken on the feedback		Suggestions for action taken were not seen
II. Faculty Profile	Projects completed / on going	No	
	Seminars / Conferences/ Symposiums etc Attended	Yes	
	Papers / articles / books published	Yes	Proof of indexing to be attached
	FDP / RC / OC / Training Program / Workshops attended	Yes	
	Preparation of E-learning Materials / Content / Monograms	No	
	Acted as resource persons	Yes	
	M.Phil. & Ph. D awarded	No	
III Profile of Students	Sanctioned Strength	Yes	
	Actual Strength	Yes	
	Mentor Allocation	Yes	Records of improvement to be maintained. Efficacy or impact of mentoring not visible.
	Mentor allocation ratio	Yes	
	Students involvement in Cultural / Technical / Sports / other Activities	Sports- Yes	Involvement in Technical & Cultural activities not visible.
	Students involvement in extra-curricular & Co-curricular activities		
	Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended		Feedback analysis & outcomes of industrial visits and workshops not done.

	Achievements / NCC/UBA/Swatch Bharat/NSS etc	No	
	Corporate Social Responsibility (CSR), University Social Responsibility (USR), Community Engagement activities, organized and their Impact		
	Students Achievements / Awards	Yes	Proofs/evidences not shown
IV Infrastructure in the Department	No. of class rooms	Yes	
	No. of laboratories	Yes	Names to be included in list
	No. of computers – for teachers	No	
	No. of computers – research	01	
	No. of computers – for Students	Yes	80
	Departmental Library	NA	
	Internet Connectivity	Yes	
V. Activities of the Department	MoUs signed	No	
	Training & Consultancy	No	
	R & D Projects	No	
	Collaborations	Yes	One with University of Indonesia
	Patents & Copy rights	Yes	Separate list on granted and published to be maintained
	Association Meetings	NA	
	Guest lectures	Yes	
	Conference / Seminar /	No	
	Workshop conducted	Yes	01
	Extension of Activities	Yes	Scholarships through teacher's interaction
	Interaction with Industry / Research Centers / Educational Institutions	Yes	

	Newsletters / Magazines etc	No	
	Placements	Yes	4 PG students placed. List not prepared
VI Examinations: Internal Marks and Result Analysis	Quality of I/II-Mid question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	Formats of Mapping of BL, COs to be modified
	Quality of I/II-Prelims question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	NA	
	Quality of Final question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	
	Whether valuated answer scripts are shown to the Students for each exam & Marks displayed	Yes	Records not shown as they are available in Central systems
	End exam Result Analysis	Yes	
Please comment on SWOC Analysis:	Strengths	Yes	
	Weaknesses	Yes	
	Opportunities	Yes	
	Challenges	Yes	
	Best Practice (s) / Innovations of the	Yes	Proofs not maintained (branch specific workshops)
	Future Plans of the Department	Yes	

Audit Committee

Sr. No	Name	Designation	Sign
1	Dr. Mousami Vanjale	Dean-IQAC, AISSMS IOIT	

Department of Civil Engineering



Academic Audit Panel

Dr. Mousami Vanjale

Dean-IQAC, AISSMS IOIT, Pune

Mob.: 94238 72768

Email: mousami.vanjale@aiissmsioit.org

Criterion	Items	Verification Comments Yes/No	Suggestions for improvement
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum  Teaching Plan  Lesson Plan	Yes	
	Steps to followed for identification Curriculum gaps	Yes	System & Documents to reflect actions taken
	The present curriculum validation done with other premium institute	No	
	Methodology adopted for Preparation of outcome based curriculum / Education.		CO-PO Mapping needs modification Mapping seems erroneous
	Credits allotted / distribution – logic	Yes	
	Teaching methods & teaching aids		List of innovative T-L methods not prepared
	Project work UG/PG		List of projects not seen. CO-PO mapping needs modification
	Internal assessment components – Uniqueness		No uniqueness seen
	Student support – remedial Coaching/ Extra Classes / Coaching for competitive		Remedial proofs to be closed loop. Records to be maintained.

	Examinations		
	Parents meeting – evaluation of student’s progress	Yes	
	Feedback from students		Feedback & its action taken mapping proofs to be highlighted
	Steps taken on the feedback		
II. Faculty Profile	Projects completed / on going	No	
	Seminars / Conferences/ Symposiums etc Attended	Yes	Summary lists not printed. Separation as per indexing not available. Proof of indexing to be maintained.
	Papers / articles / books published		
	FDP / RC / OC / Training Program / Workshops attended	Yes	
	Preparation of E-learning Materials / Content / Monograms	No	
	Acted as resource persons		01 teacher
	M.Phil. & Ph. D awarded	No	
III Profile of Students	Sanctioned Strength	Yes	
	Actual Strength	Yes	
	Mentor Allocation	Yes	One to one counseling needs to be done. Records of meeting & improvement to be maintained.
	Mentor allocation ratio		1:20
	Students involvement in Cultural / Technical / Sports / other Activities		Summary lists not printed
	Students involvement in extra-curricular & Co-curricular activities		
	Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended		Objectives & outcomes based on students feedback. Internships-Reports & feedback not taken.

	Achievements / NCC/UBA/Swatch Bharat/NSS etc	No	
	Corporate Social Responsibility (CSR), University Social Responsibility (USR), Community Engagement activities, organized and their Impact	No	
	Students Achievements / Awards		Proofs are in soft copy
IV Infrastructure in the Department	No. of class rooms	Yes	
	No. of laboratories	Yes	
	No. of computers – for teachers	No	
	No. of computers – research	Yes	
	No. of computers – for Students		1:3
	Departmental Library		Records not visible
	Internet Connectivity	Yes	
V. Activities of the Department	MoUs signed		List of activities and outcomes of MOU not seen
	Training & Consultancy	No	
	R & D Projects	No	
	Collaborations	No	
	Patents & Copy rights	Yes	
	Association Meetings	No	
	Guest lectures	Yes	01
	Conference / Seminar /	No	
	Workshop conducted	Yes (2)	Feedback and outcomes not seen
	Extension of Activities	Yes	
	Interaction with Industry / Research Centers / Educational Institutions	No	

	Newsletters / Magazines etc	Yes	Newsletter
	Placements		Summary list not shown
VI Examinations: Internal Marks and Result Analysis	Quality of I/II-Mid question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	
	Quality of I/II-Prelims question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	NA	
	Quality of Final question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	
	Whether valuated answer scripts are shown to the Students for each exam & Marks displayed	Yes	
	End exam Result Analysis	Yes	
Please comment on SWOC Analysis:	Strengths	Yes	
	Weaknesses	Yes	
	Opportunities	Yes	
	Challenges	Yes	
	Best Practice (s) / Innovations of the	Yes	Documentary proofs to be maintained for all steps
	Future Plans of the Department	Yes	

Audit Committee

Sr. No	Name	Designation	Sign
1	Dr. Mousami Vanjale	Dean-IQAC, AISSMS IOIT	

Department of Electronics & Communication Engineering



Academic Audit Panel

Dr. Mousami Vanjale

Dean-IQAC, AISSMS IOIT, Pune

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Criterion	Items	Verification Comments Yes/No	Suggestions for improvement
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum  Teaching Plan  Lesson Plan	Yes	Conduction dates to be mentioned in all course files
	Steps to followed for identification Curriculum gaps		Process in place but evidences to be maintained
	The present curriculum validation done with other premium institute	Yes	Documentary evidences to be maintained
	Methodology adopted for Preparation of outcome based curriculum / Education.		Integration of all relevant documents to be done
	Credits allotted / distribution – logic	Yes	
	Teaching methods & teaching aids		List of innovative methods Supporting documents to be shown
	Project work UG/PG		SOP not seen. Rubrics for evaluation is missing
	Internal assessment components – Uniqueness		No uniqueness
	Student support – remedial Coaching/ Extra Classes / Coaching for competitive Examinations		Proof of passing is not shown

	Parents meeting – evaluation of student’s progress	Yes	
	Feedback from students	Yes	
	Steps taken on the feedback	Yes	
II. Faculty Profile	Projects completed / on going	Yes	No Govt funds/grants. Seed fund from MITADT
	Seminars / Conferences/Symposiums etc Attended		Separate records not maintained
	Papers / articles / books published		Proofs of indexed papers not maintained
	FDP / RC / OC / Training Program / Workshops attended	Yes	
	Preparation of E-learning Materials / Content / Monograms	No	
	Acted as resource persons	Yes	01
	M.Phil. & Ph. D awarded	Yes	
III Profile of Students	Sanctioned Strength	Yes	
	Actual Strength	Yes	
	Mentor Allocation	Yes	Improvement due to mentoring to be shown
	Mentor allocation ratio	1:16 to 1:20	
	Students involvement in Cultural / Technical / Sports / other Activities		Cultural records
	Students involvement in extra-curricular & Co-curricular activities		
	Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended	Yes	1 Visit, 1 internship reports & feedback not taken

	Achievements / NCC/UBA/Swatch Bharat/NSS etc		Reports of activities not signed, checked
	Corporate Social Responsibility (CSR), University Social Responsibility (USR), Community Engagement activities, organized and their Impact		
	Students Achievements / Awards	Yes	Certificate not seen
IV Infrastructure in the Department	No. of class rooms	Yes	
	No. of laboratories	Yes	
	No. of computers – for teachers	No	
	No. of computers – research	06	
	No. of computers – for Students	80(1:3)	
	Departmental Library	Yes	
	Internet Connectivity	Yes	
V. Activities of the Department	MoUs signed	Yes	List of activities & outcomes not mentioned
	Training & Consultancy		Training- Yes Consultancy - No
	R & D Projects	Yes	
	Collaborations	Yes	1 - TATA Motors
	Patents & Copyrights	Yes	
	Association Meetings	Yes	
	Guest lectures	Yes	
	Conference / Seminar /	Yes	
	Workshop conducted	Yes	Outcomes to be mapped, feedbacks to be taken
	Extension of Activities	NO	Social activities shown
	Interaction with Industry / Research Centers / Educational Institutions	Yes	

	Newsletters / Magazines etc		Mention semester and Academic year
	Placements	Yes	
	MoUs signed		Repeated
	R & D Projects		Repeated
VI Examinations: Internal Marks and Result Analysis	Quality of I/II-Mid question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	
	Quality of I/II-Prelims question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	NA	
	Quality of Final question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	
	Whether valuated answer scripts are shown to the Students for each exam & Marks displayed	Yes	
	End exam Result Analysis	Yes	
Please comment on SWOC Analysis:	Strengths	Yes	
	Weaknesses	Yes	
	Opportunities	Yes	
	Challenges	Yes	
	Best Practice (s) / Innovations of the	Yes	Maintain all supporting documents. Highlight outcomes.
	Future Plans of the Department	Yes	

Audit Committee

Sr. No	Name	Designation	Sign
1	Dr. Mousami Vanjale	Dean-IQAC, AISSMS IOIT	

Department of Mechanical Engineering

Academic Audit Panel

Dr. Sachin Shelar

IQAC Coordinator, AISSMS IOIT, Pune

Mob.: 94220 88840

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Criterion	Items	Verification Comments Yes/No	Suggestions for improvement
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum <ul style="list-style-type: none"> 📄 Teaching Plan Yes 📄 Lesson Plan No 	Yes No	<ul style="list-style-type: none"> ● CO to be relooked ● CO-PO: Check the wording ● Brainstorming is required ● Should be adopted for all classes, not just BE
	Steps to followed for identification Curriculum gaps	Yes	<ul style="list-style-type: none"> ● Highlight ● Show example of identified gap and action taken
	The present curriculum validation done with other premium institute	Yes	
	Methodology adopted for Preparation of outcome based curriculum / Education.	Yes	
	Credits allotted / distribution – logic	Yes	
	Teaching methods & teaching aids	Yes	<ul style="list-style-type: none"> ● Highlight the unique method and aid of the Dept. ● should reflect in the class announcement + notices
	Project work UG/PG	Yes	<ul style="list-style-type: none"> ● good ● Highlight the uniqueness of your Dept.
	Internal assessment components – Uniqueness	Yes	<ul style="list-style-type: none"> ● One method not to repeat for more than 3 times
	Student support – remedial Coaching/ Extra Classes / Coaching for competitive Examinations	Yes GATE- Together	<ul style="list-style-type: none"> ● Mention Department Specific ● Provide supporting documents

	Parents meeting – evaluation of student’s progress	No through mentor done	<ul style="list-style-type: none"> ● Online meeting can be conducted ● Provide details for individual mentoring
	Feedback from students	yes	<ul style="list-style-type: none"> ● Faceless feedback can be implemented ● You may install suggestion box - take less feedback/anonymous
	Steps taken on the feedback	Yes	<ul style="list-style-type: none"> ● Most important is to complete the loop.
II. Faculty Profile	Projects completed / on going	Yes	<ul style="list-style-type: none"> ● CRIEYA is a good practice that should get converted to funding from an external agency. ● How may patents got converted to products & what are bought by the customers. ● Maintain all the statistics
	Seminars / Conferences/Symposiums etc Attended	Yes	<ul style="list-style-type: none"> ●
	Papers / articles / books published	Yes	<ul style="list-style-type: none"> ●
	FDP / RC / OC / Training Program / Workshops attended	Yes	<ul style="list-style-type: none"> ● Highlight at IIT etc well known Universities/ Organisations
	Preparation of E-learning Materials / Content / Monograms	Yes	<ul style="list-style-type: none"> ● Howmany Faculty contributed? ● MOOC Created? ● Mention about MANET & TATA Motors and John Dere
	Acted as resource persons	Yes	<ul style="list-style-type: none"> ● Highlight Distinctive
	M.Phil. & Ph. D awarded	Yes	<ul style="list-style-type: none"> ●
III Profile of Students	Sanctioned Strength	Yes	<ul style="list-style-type: none"> ●
	Actual Strength	Yes	<ul style="list-style-type: none"> ●
	Mentor Allocation	Yes	<ul style="list-style-type: none"> ● Booklet for individual student
	Mentor allocation ratio	Yes	<ul style="list-style-type: none"> ● 14:1
	Students involvement in	Yes	

	Cultural / Technical / Sports / other Activities		
	Students involvement in extra-curricular & Co-curricular activities	Yes	
	Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended	Yes	<ul style="list-style-type: none"> Do you conduct pre visit - post visit lectures?
	Achievements / NCC/UBA/Swachh Bharat/NSS etc	Yes	<ul style="list-style-type: none"> Swachchh Bharat, Unnat Bharat Participation
	Corporate Social Responsibility (CSR), University Social Responsibility (USR), Community Engagement activities, organized and their Impact	Yes	<ul style="list-style-type: none"> Blood Donation
	Students Achievements / Awards	Yes	
IV Infrastructure in the Department	No. of class rooms	Yes	
	No. of laboratories	Yes	
	No. of computers – for teachers	Yes	07
	No. of computers – research	Yes	17
	No. of computers – for Students	Yes	159
	Departmental Library	Yes	
	Internet Connectivity	Yes	<ul style="list-style-type: none"> 1000Mbps
V. Activities of the Department	MoUs signed	Yes	<ul style="list-style-type: none"> 04
	Training & Consultancy	Yes	<ul style="list-style-type: none"> 34500/- Reports - Scope to increase
	R & D Projects	Yes	<ul style="list-style-type: none">
	Collaborations	Yes	<ul style="list-style-type: none">
	Patents & Copy rights	Yes	<ul style="list-style-type: none"> 06 filed 02 Awarded Aim for commercialization
	Association Meetings	Yes	<ul style="list-style-type: none"> 04 Clubs. Meetings records to be kept properly Reports & MoM

			<ul style="list-style-type: none"> ● Highlight on school specific domain club
	Guest lectures	Yes	<ul style="list-style-type: none"> ● 03, Speaker feedback to be added ● Is the feedback system in place? attach with the report ● Feedback from the guest
	Conference / Seminar / Workshop conducted	Yes	<ul style="list-style-type: none"> ● Outcomes to be highlighted ● Highlight the important/ best/ unique activity
	Extension of Activities	Yes	
	Interaction with Industry / Research Centers / Educational Institutions	Yes	<ul style="list-style-type: none"> ● Industry ✓ / ● Research Centers ✓ / ● Educational Institutions ✓ ● Prepare reports for Research center and education institute
	Newsletters / Magazines etc	Yes	<ul style="list-style-type: none"> ● Newsletter ● At engineering level, not at school level / Dept level
	Placements	Yes	<ul style="list-style-type: none"> ● Mention Max & Min ● Joining letters
	MoUs signed	Yes	
	R & D Projects	Yes	
VI Examinations: Internal Marks and Result Analysis	Quality of I/II-Mid question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	<ul style="list-style-type: none"> ● Some questions are on Explain/ Describe ● Explain the Methods
	Quality of I/II-Prelims question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	NA	<ul style="list-style-type: none"> ● Explain the Methods
	Quality of Final question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	<ul style="list-style-type: none"> ● Quality of questions for Bloom's Taxonomy
	Whether evaluated answer scripts are shown to the	Yes	<ul style="list-style-type: none"> ● Marks displayed - No ● Discussed not displayed

	Students for each exam & Marks displayed		
	End exam Result Analysis	Yes	<ul style="list-style-type: none"> ● Format can be standard ● School level Format
Please comment on SWOC Analysis:	Strengths		<ul style="list-style-type: none"> ● Research culture ● 9 PhD - Reputed org ● EV Course ● PBL & VAL Should be discussed in the teaching method also.
	Weaknesses		<ul style="list-style-type: none"> ● PBL & VAL Should be discussed in the teaching method also.
	Opportunities		<ul style="list-style-type: none"> ● ATAL Incubation Center ● Brand MIT ● Patent
	Challenges		<ul style="list-style-type: none"> ● Competition ● Identify the unique distinctive Strengths. ● Within & outside the University
	Best Practice (s) / Innovations of the		<ul style="list-style-type: none"> ● Mentor-Mentee ● Holistic Development ● EV Charging Station
	Future Plans of the Department		<ul style="list-style-type: none"> ● Societal problem ● Improve R&D ● Year wise project ● Year wise projection

Other Remarks:

- Every faculty should be able to explain the documentation.
- If you have a PhD Outer, they may expect more in Research & Publications
- Ratio of Teacher : Publications
- School at a glance - prepare Max 4 page Summary
- Testimonial from the Student who won big award
- Notable Alumni - Testimonial - Because of the department facility, this was possible
- If you are monitoring about research the outcome should be seen in the outcome
- Mention point about Entrepreneurship / Startups
- Weightage is more for Govt. Schemes
- Standard process document - eg SOP of project
- Summary List
- Documentary evidences after that loop should be closed
- Outcome & Results Should be highlighted
- Records should be in place to save on time (integration - without repetition & duplication
- claim should be proven using outcome documented

Expert 2

- Lot of work is required for CO PO and their outcomes & mapping along with justification, attainment and How the target is increased in the next year?
- Activities you are doing should be aligned with CO PO
- Contribution Of OBE is more important
- Mapping justification is required
- follow blooms taxonomy keywords to make it measurable.
- Feedback - Parents should not provide feedback on curriculum if from different domain
- Analysis should be shared with BoS & AC
- Till the action taken is seen the loop is not complete
- Faculty should be motivated to prepare a MOOC before giving workload.
- Identify local -Regional- National - Global need for entire curriculum & get reflected in curriculum
- Detail pedagogy should be mentioned from the methods you are claiming
- Attainment of every assessment should be calculated at every internal assessment & end semester
- PhD faculty is very less - Min 10% faculty should be PhD.
- Student Progression:
 - Motivate students for higher education
 - show results are improved remedial studies
 - Motivate advance learners for challenging opportunities
 - students records who are entrepreneurs not just employees
- Governance - committees should be aware of their scope & responsibilities, power, etc.
- 7th - More & More activities should be shown along the best practices
- Gender Equality - Data to be maintained

Expert 3 (Shelar Sir)

- Few formats can be shared by IQAC
- A disconnectivity is observed between IQAC & Departments
- Move from document explanation to product explanation
- Documents are there - Potential is there - present as product

Audit Committee

Sr. No	Name	Designation	Sign
1	Sachin Shelar	IQAC Coordinator AISSMS IOIT	

Department of Aerospace Engineering

Academic Audit Panel

Dr. Sachin Shelar

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Criterion	Items	Verification Comments Yes/No	Suggestions for improvement	
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum		CO to be relooked	
	<ul style="list-style-type: none"> 📄 Teaching Plan Yes 📄 Lesson Plan No 	Yes No	<ul style="list-style-type: none"> • If quantitative data is up to date. Committee asks Quality to be improved during this course and supporting documents. eg innovative method • include innovation in the teaching plan also. 	
	Steps to followed for identification Curriculum gaps	Yes	<ul style="list-style-type: none"> • gap - How have you identified? • show the methods & one example (process + outcome) • Feedback System 	
	The present curriculum validation done with other premium institute	Yes	<ul style="list-style-type: none"> • Done and Explained • show the highlights 	
	Methodology adopted for Preparation of outcome based curriculum / Education.	Yes	Variety needed	<ul style="list-style-type: none"> • Check & Verify CO PO Terminology • Mentioned the measurable action for e.g. understanding who has worked on it should be able to explain them
	Credits allotted / distribution – logic	Yes		
Teaching methods & teaching aids	Yes		<ul style="list-style-type: none"> • Brainstorm for how you implemented what you practice • ex. Models simulation S/w 	

	Project work UG/PG	Yes	<ul style="list-style-type: none"> • Why have you accepted a particular project? • It cannot be have bias for student
	Internal assessment components – Uniqueness	Yes	<ul style="list-style-type: none"> • Rubrics can be prepared • to prove that it is system specific & not person specific
	Student support – remedial Coaching/ Extra Classes / Coaching for competitive Examinations	Yes Yes	<ul style="list-style-type: none"> • GATE coaching by in house faculty • Strength of the Dept • Signatures + startups • as per academic year
	Parents meeting – evaluation of student’s progress	Yes	<ul style="list-style-type: none"> • proof of parent attendance
	Feedback from students	yes	<ul style="list-style-type: none"> • What do you take as action after feedback analysis? • Do you map the improvement? • Explain the steps taken on feedback?
	Steps taken on the feedback	Yes	
II. Faculty Profile	Projects completed / on going	Yes	<ul style="list-style-type: none"> • DRDO - Very good report • Strength of the Dept
	Seminars / Conferences/Symposiums etc Attended	Yes	<ul style="list-style-type: none"> • Is everyone getting the opportunity of funding?
	Papers / articles / books published	Yes	<ul style="list-style-type: none"> • Good indexing
	FDP / RC / OC / Training Program / Workshops attended	Yes	
	Preparation of E-learning Materials / Content / Monograms	Yes	<ul style="list-style-type: none"> • PPT e-learning • Scope for creating MOOC Courses • Ensure that students watch them

	Acted as resource persons	Yes	<ul style="list-style-type: none"> ● Highlight where you went in good institutes
	M.Phil. & Ph. D awarded	Yes	9 - PhD 4, Reg 04
III Profile of Students	Sanctioned Strength	Yes	<ul style="list-style-type: none"> ● It should be received from the student section.
	Actual Strength	Yes	>60%
	Mentor Allocation	Yes	<ul style="list-style-type: none"> ● Do you conduct Individual mentoring ● maintain that form / booklet ● Professional Counseller
	Mentor allocation ratio	Yes	on an average 20:1
	Students involvement in Cultural / Technical / Sports / other Activities	Yes	<ul style="list-style-type: none"> ● Winners + External Participation as highlights ● National / International winners to be highlighted
	Students involvement in extra-curricular & Co-curricular activities	Yes	<ul style="list-style-type: none"> ● highlight the distinctive points
	Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended	Yes	<ul style="list-style-type: none"> ● Show highlights <ul style="list-style-type: none"> ○ DRDO ○ ISRO ○ IIT Mesra
	Achievements / NCC/UBA/Swatch Bharat/NSS etc	Yes	<ul style="list-style-type: none"> ● Highlight about Govt Schemes
	Corporate Social Responsibility (CSR), University Social	Yes	More activities variety required

	Responsibility (USR), Community Engagement activities, organized and their Impact		<ul style="list-style-type: none"> • Techno-social Activities, mention at school level also • Village adopted, tree plantation, blood donation etc. • school specific domain related.
	Students Achievements / Awards	Yes	<p>More number required</p> <ul style="list-style-type: none"> • show at school level also
IV Infrastructure in the Department	No. of class rooms	Yes	03
	No. of laboratories	Yes	
	No. of computers – for teachers	Yes	07 Can be added
	No. of computers – research	Yes	06
	No. of computers – for Students	Yes	24
	Departmental Library	Yes	Donated books reports
	Internet Connectivity	Yes	16Mbps
V. Activities of the Department	MoUs signed	Yes	<ul style="list-style-type: none"> • MoU - 03 • MoU - activity got converted to patents • Patent as outcome of the MoU
	Training & Consultancy	Yes	<p>Training - 36000/-</p> <p>Consultancy can be improved</p> <ul style="list-style-type: none"> • summer internship only for outside students • Consultancy under process • Can you train the industry people also? • You have potential in the consultancy area.
	R & D Projects	Yes	<ul style="list-style-type: none"> • DRDO etc

	Collaborations	Yes	<ul style="list-style-type: none"> • Collaborations should get converted to MoU • You can highlight the variety
	Patents & Copy rights	Yes	04 patents 01 granted, 1 applied, 2 published
	Association Meetings	Yes	<p>Notices and other documents to be maintained</p> <ul style="list-style-type: none"> • Should have a notice + communication + attendance + photos
	Guest lectures	Yes	<p>Documents to be maintained, feedback to be taken</p> <ul style="list-style-type: none"> • Report + notice etc. • documents + Remuneration + Feedback from the Guest speakers + Students
	Conference / Seminar /	Yes	<p>Outcomes to be highlighted</p> <ul style="list-style-type: none"> • Reports • include feedbacks • Rubric to prove PO attainment
	Workshop conducted	Yes	<ul style="list-style-type: none"> • Reports • include feedbacks • Rubric to prove PO attainment
	Extension Activities	Yes	<p>Dept level Blood donation</p> <ul style="list-style-type: none"> • Tree plantation • (if exclusively done by your Dept.)

	Interaction with Industry / Research Centers / Educational Institutions	Yes	
	Newsletters / Magazines etc	Yes	Share with all stakeholders <ul style="list-style-type: none"> • Share with the stakeholders - even it can be an e-copy • if mailed , take print of communication
	Placements	Yes	Data to be represented graphically <ul style="list-style-type: none"> • Highest Package • Average package • Lowest package data
	MoUs signed	Yes	
	R & D Projects	Yes	
VI Examinations: Internal Marks and Result Analysis	Quality of I/II-Mid question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	Presentation of Blooms Taxonomy Level
	Quality of I/II-Prelims question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	NA	<ul style="list-style-type: none"> • Can we get the report on Bloom's taxonomy from Weshine?
	Quality of Final question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	
	Whether evaluated answer scripts are shown to the Students for each exam & Marks displayed	Yes	Marks displayed - No
	End exam Result Analysis	Yes	
Please comment on	Strengths	Shared with the main presentation	Experienced staff COE-CFD Research Project International Conference

SWOC Analysis:	Weaknesses		Lagging in research less no of PhD
	Opportunities		MS admission
	Challenges		Low placement
	Best Practice (s) / Innovations of the		International Collaboration GATE Classes ● Brainstorm for only 2
	Future Plans of the Department		Yearwise deadline ● Mention year wise goals & Plans

Other Remarks

- SOP from IQAC Office.
 - Notices
 - REport format
 - Formats
 - Result Analysis
- Some can be School specific
- Notices + Circulars standard format - RO + IQAC
- ERP Feedback - is it for all? or you consider for Students having 75% attendance? Is there any strategic Decision?
- Feedback at HOD & HOI also Required
- For the quantity of solar power generation - highlight in the presentation. MENTION how much did you save?
- FDP attended - Maintain the Statistics
- Remember NAAC Committee will focus on Qualitative Metrics Majorly
- Emphasize on Dept Distinctiveness to create the initial impression
- you can highlight projects of Aerospace even in the SOE presentation
- If increment seen every year - give Bar Graph else write the statistics in table format

Audit Committee

Sr. No	Name	Designation	Sign
1	Sachin Shelar	IQAC Coordinator AISSMS IOIT	

School of Computing

Academic Audit Panel

Dr. Urmila Patil

Professor (E&TC Engineering), Former Dean Academics & IQAC coordinator

Dr D Y Patil Inst. of Technology, Pimpri, Pune-18

Mob.: 98817 40295

Email: urmilaapatil76@gmail.com

Criterion	Items	Verification Comments Yes/No	Suggestions for improvement
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum <ul style="list-style-type: none"> ■ Teaching Plan ■ Lesson Plan 	Yes	Checked sample Course files. Standard format to be followed by all subject teachers.
	Steps to followed for identification Curriculum gaps	Yes	Identified Gaps should be conveyed to the BoS for taking appropriate action.
	The present curriculum validation done with other premium institute	Yes	
	Methodology adopted for Preparation of outcome based curriculum / Education.	Yes	
	Credits allotted / distribution – logic	Yes	
	Teaching methods & teaching aids	Yes	PBL- Development Exhibition of Projects
	Project work UG/PG	Yes	AICTE/UGC guidelines for Mini Projects / LY Projects
	Internal assessment components – Uniqueness	Yes	
	Student support – remedial Coaching/ Extra Classes / Coaching for competitive	Yes	Identification of weak learners and advanced learners

	Examinations		yearwise and their progress should be documented.
	Parents meeting – evaluation of student’s progress	Yes	Parents feedback should be avoided for curriculum
	Feedback from students	Yes	Feedback Analysis - BoS For feedback and other analysis use pie chart and always have action report to complete the cycle Internship feedback should be taken from industry mentor
	Steps taken on the feedback	Yes	Action Taken Report
II. Faculty Profile	Projects completed / on going	Yes	
	Seminars / Conferences/Symposiums etc Attended	Yes	
	Papers / articles / books published	Yes	
	FDP / RC / OC / Training Program / Workshops attended	Yes	
	Preparation of E-learning Materials / Content / Monograms	Yes	
	Acted as resource persons	Yes	
	M.Phil. & Ph. D awarded	Yes	More PhD faculty required
III Profile of Students	Sanctioned strength	Yes	DSE Sanctioned Intake 1020+60=1080
	Actual Strength	Yes	Mention cut off details and demand ratio
	Mentor Allocation	Yes	Mentor Mentee Documentation
	Mentor allocation ratio	Yes	
	Students involvement in Cultural / Technical / Sports / other Activities	Yes	
	Students involvement in extra-curricular & Co-curricular activities	Yes	

	Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended	Yes	
	Achievements / NCC/UBA/Swachh Bharat/NSS etc	Yes	
	Corporate Social Responsibility (CSR), University Social Responsibility (USR), Community Engagement activities, organized and their Impact	Yes	
	Students Achievements / Awards	Yes	
IV Infrastructure in the Department	No. of class rooms	Yes	
	No. of laboratories	Yes	
	No. of computers – for teachers	Yes	
	No. of computers – research	Yes	
	No. of computers – for Students	Yes	
	Departmental Library	Yes	
	Internet Connectivity	Yes	
V. Activities of the Department	MoUs signed	Yes	
	Training & Consultancy	Yes	
	R & D Projects	Yes	
	Collaborations	Yes	
	Patents & Copyrights	Yes	
	Association Meetings	Yes	
	Guest lectures	Yes	
	Conference / Seminar /	Yes	
	Workshop conducted	Yes	
	Extension of Activities	Yes	
	Interaction with Industry / Research Centers / Educational Institutions	Yes	
	Newsletters / Magazines etc	Yes	

	Placements	Yes	
	MoUs signed	Yes	Activities under MoUs should be documented
	R & D Projects	Yes	Increase number. More JRFs and SRFs needed
VI Examinations: Internal Marks and Result Analysis	Quality of I/II-Mid question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	Examination Committee AMC (Qualitative) Exam(Qualitative)
	Quality of I/II-Prelims question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	
	Quality of Final question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	Yes	Only QB
	Whether valuated answer scripts are shown to the Students for each exam & Marks displayed	Yes	
	End exam Result Analysis	Yes	
Please comment on SWOC Analysis:	Strengths	Yes	High end Infrastructure, Supportive management, Faculty retention and welfare, Good quality and quantity student intake
	Weaknesses	Yes	Lack of Standard operating procedures
	Opportunities	Yes	Industry Institute Interaction is v.good. Industry projects, Start ups and incubations can be increased.
	Challenges	Yes	Awareness creation about the quality parameters among the stakeholders
	Best Practice (s) / Innovations of the	Yes	Continuous improvement in the students overall performance; Efforts being taken for Increasing the industry interaction.

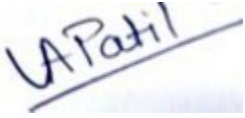
	Future Plans of the Department	Yes	
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Other Remarks

- **CSE Dept**
- 2021-22 - SOES & SOC Separated. However, collective data is impressive.
- NEP Initiatives with supporting documents
- CRIEYA Innovation & Entrepreneurship - Central Ministry (Dr. Darade) details of incubated projects, start ups and funds
- Pre-incubation Work for prototype
- ATAL Incubation - 10 Cr. Grant - How many Groups
- ATAL Ranking Certification - Dr. Dube CEO
- School of Holistic Development - Language, Soft Skills & Physical Skills
- Capacity Building of Employees Activities
- 4000/15 = 26% Faculty
- Minimum 2 Value added Courses / Every Year - Audited
- last 6 months Internship
- Academic Slide - Specialisation based on Choice based (23-24 batch)
- Credit = 210 Credits - 160 Credits now Since (2018-19) Design enabled engg. curriculum
- Open electives - How many - MOOC Based
- 40 : 60 earlier Now 50 : 50
- UCC & UCE - 50 Credits
- Core - 164+16=180
- Mentoring System - Meetings Frequently
- 5 Units per Course 3-4 credits
- T&P - Packages good. Highlighted
- Clubs - Progression
- NEP Implementation - Elements
 - Youtube or video online
 - Annual Target every year
- Ph.D Faculty:
- Seed Money, Extension Activities
- Local/Regional/National/ Global - Curricula
- Consultancy - 50L
- Infrastructure: Geotagged Photographs
- Computers - DSR
- Train the Trainer - Subject Chairman
- CO-PO Mapping / Weightage For A
 - Process must be thoroughly understood by each faculty
 - attendance weightage
 - Recommended not to be use threshold for advance or slow learners
 - CO PO Mapping should be discussed in BoS meeting, dept Meeting and then finalize. Proper justification is required.
 - For each unit CO cannot be defined (unitwise)

- PBL: Problem Start Formulation
Subject Choices - PBL
Display during PEER TEAM VISIT
PBL Should be presented in better way
- Load Distribution : Project Based Learning, Implementation Details
- Library and all activities should be on LMS
- Student progression is to be taken care
- Details of capacity building of faculty and staff is to be highlighted
- Dead Stock Register at CSE
- Project load is to be considered as per rules
- Conduct competition similar to IITs / NiTs
- local, national, regional relevance should be corrected, it cannot be unitwise, rather it should be subject wise. Industry feedback in this regard can be useful
- Everything should be accessible through website or LMS
- **IT Dept**
- Joining letters of the placed students
- student activities (like Persona Fest) should be highlighted. These activities should have objectives and outcomes which can be mapped to POS
- all clubs activities should have objectives and outcomes
- Makeup classes cannot be for LY students. LY students' attendance should be considered for different participation (campus placement etc.)
- TTT - CO PO Mapping and attainment should be discussed seriously
- Indirect ways of attainments of outcomes should be taken care (20%)

Audit Committee

Sr. No	Name	Designation	Sign
1	Dr. Urmila Patil	Dean Academics, DYPIET, Pimpri Pune	

School of Bioengineering Science & Research

Academic Audit Panel

1) Dr. Prof. Bharat Kangude

Associate Prof. A. P. College, Pirangut (Member IQAC Cluster)

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2) Dr. Bhalchandra Bhole

Retd. Professor, Garware College, Pune (Member IQAC Cluster)

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Criterion	Items	Verification Comments Yes/No	Suggestions for improvement
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum  Teaching Plan  Lesson Plan	<ul style="list-style-type: none"> Syllabi for all 4 Programs have been designed to contain modules / Courses according to the NEP 2020 guidelines. Teaching is done by teachers with specializations in various areas including IT, Biology and Engineering. 	
	Steps to followed for identification Curriculum gaps	<ul style="list-style-type: none"> The 'needs' have been identified rather than the 'gaps'. The BOS includes members from industry and corporates, hence contemporary needs are identified to design the curriculum. 	

	<p>The present curriculum validation done with other premium institute</p>	<ul style="list-style-type: none"> ● Validation not directly identified to any other institution. Members of BOS were identified as Experts for institutional comparison. 	
	<p>Methodology adopted for Preparation of outcome based curriculum / Education.</p>	<ul style="list-style-type: none"> ● Systematic approach for OBE through curriculum is evident. ● Hierarchy of Course orientation points to achieving defined Program Outcomes through increasing cognitive levels. 	<ul style="list-style-type: none"> ● More scientific approach is needed to be introduced.
	<p>Credits allotted / distribution – logic</p>	<ul style="list-style-type: none"> ● Curriculum components and Credit distribution spans across Basic Sciences to specializations while including skill-based and social sciences. ● Credit distribution is in-line with NEP 2020 suggestions. 	
	<p>Teaching methods & teaching aids</p>	<ul style="list-style-type: none"> ● Experiential learning is included in a large way across all 4 Programs. ● Industry Projects are included in a 4 Programs in the final semester. ● Industrial visits and internships are also included. 	<ul style="list-style-type: none"> ● All necessary tools, equipment, ICT software and expertise has been provided by a university.

		<ul style="list-style-type: none"> • ICT based teaching is used. 	
	Project work UG/PG	<ul style="list-style-type: none"> • Industry Projects are included in 4 Programs in the final semester. 	<ul style="list-style-type: none"> • Some of the project are found to be very useful for general society
	Internal assessment components – Uniqueness	<ul style="list-style-type: none"> • CIE is used, however no uniqueness is evident, except for the 140:60 Marks distribution (CIE given more weightage) 	
	Student support – remedial Coaching/ Extra Classes / Coaching for competitive Examinations	<ul style="list-style-type: none"> • Remedial teaching done. • Bridge Courses are conducted. 	
	Parents meeting – evaluation of student’s progress	<ul style="list-style-type: none"> • No evidence 	<ul style="list-style-type: none"> • The institution needs to take a few initiatives.
	Feedback from students	<ul style="list-style-type: none"> • Taken on Curriculum and Teachers. • Both results show that students are satisfied with the curriculum and the teachers. 	<ul style="list-style-type: none"> • The institution needs to take a few initiatives.
	Steps taken on the feedback	<ul style="list-style-type: none"> • No action taken reports, as it may not have been necessary. 	

II. Faculty Profile	Projects completed / on going	<ul style="list-style-type: none"> • Departmental Projects in collaboration with other institutions is evident to a large extent 	<ul style="list-style-type: none"> • Several economical, technology transfer outcome based projects have been completed by faculty.
	Seminars / Conferences/Symposiums etc Attended	<ul style="list-style-type: none"> • Teachers do attend Conferences and Symposia, however numbers and details were not defined. 	
	Papers / articles / books published	<ul style="list-style-type: none"> • 5 Publications and 2 Books Chapters are evident from the information on the website. 	<ul style="list-style-type: none"> • More efforts are needed by school.
	FDP / RC / OC / Training Program / Workshops attended	<ul style="list-style-type: none"> • Faculty have attended, however numbers were not available. 	<ul style="list-style-type: none"> • More efforts are needed by the school to encourage faculty.
	Preparation of E-learning Materials / Content / Monograms	<ul style="list-style-type: none"> • No evidence 	<ul style="list-style-type: none"> • More e-content creation training is needed. • Display and link of e-content on institutional websites will be useful for students.
	Acted as resource persons	<ul style="list-style-type: none"> • Teachers have been resource persons at Conferences, attended, however 	

		details were not available.	
	M.Phil. & Ph. D awarded	<ul style="list-style-type: none"> • Data not available 	
III Profile of Students	Sanctioned Strength	<ul style="list-style-type: none"> • UG (B.Tech.): 120. • Integrated Masters': 30 • PG (M.Tech.): 6 	
	Actual Strength	<ul style="list-style-type: none"> • This data needs to be obtained from the School 	
	Mentor Allocation	<ul style="list-style-type: none"> • There is no specific 'mentoring system' at the School level. • Routine mentoring is done for academic issues. 	
	Mentor allocation ratio	<ul style="list-style-type: none"> • No specific ratio 	<ul style="list-style-type: none"> • Institutions should have an exemplary mentor-mentee policy.
	Students involvement in Cultural / Technical / Sports / other Activities	<ul style="list-style-type: none"> • ICRTB is an in-house annual International Conference organized by the School. Students' involvement is assumed, though students do not seem to be part of the 'Committee'. • MEDHA Hackathon is another such event. 	

		<ul style="list-style-type: none"> Students have participated in several external events such as KPIT Sparkle and National Innovation Contest (NIC MHRD, India) and won prestigious positions. 	
	Students involvement in extra-curricular & Co-curricular activities	<ul style="list-style-type: none"> Bioengineering Club. This activity is conducted by the students and involves invited lectures of industry representatives. 	
	Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended	<ul style="list-style-type: none"> These are integrated within the routine learning experiences. 	
	Achievements / NCC/UBA/Swachh Bharat/NSS etc	<ul style="list-style-type: none"> Hackathon through NSS 	
	Corporate Social Responsibility (CSR), University Social Responsibility (USR), Community Engagement activities, organized and their Impact	<ul style="list-style-type: none"> This is probably a University activity and some students of the School participate in these activities. 	
	Students Achievements / Awards	<ul style="list-style-type: none"> Commendable list of achievements Quite a few students' accomplishments at National level. 	

IV Infrastructure in the Department	No. of class rooms	<ul style="list-style-type: none"> ● 9 	
	No. of laboratories	<ul style="list-style-type: none"> ● 16 (more than number stipulated by AICTE) 	
	No. of computers – for teachers	<ul style="list-style-type: none"> ● No evidence, however, is satisfied. 	
	No. of computers – research	<ul style="list-style-type: none"> ● No evidence, however, is satisfied. 	
	No. of computers – for Students	<ul style="list-style-type: none"> ● No evidence, however, is satisfied. 	
	Departmental Library	<ul style="list-style-type: none"> ● Knowledge Research Centre. ● Is this the Central Library? 	
	Internet Connectivity	<ul style="list-style-type: none"> ● Adequate 	
V. Activities of the Department	MoUs signed	<ul style="list-style-type: none"> ● No evidence, however, these may be in place for industrial consultancy projects. 	<ul style="list-style-type: none"> ● Huge potential to have strong interaction with industry.
	Training & Consultancy	<ul style="list-style-type: none"> ● Student training program is conducted regularly as “required in real-world industry stints”. 	

	R & D Projects	<ul style="list-style-type: none"> • No direct evidence. However, Projects are evident through Grants received and Faculty Accomplishments (Patents) 	
	Collaborations	<ul style="list-style-type: none"> • Collaborations are functional in areas of internships, consultancy and research, with commendable outcomes. 	
	Patents & Copyrights	<ul style="list-style-type: none"> • 7 Patents listed. (3 Granted; 2 Published; 2 Applied for) • Copyright: 1 book edited by Dr. Renu Vyas. 	<ul style="list-style-type: none"> • Impressive work has been done by faculty.
	Association Meetings	<ul style="list-style-type: none"> • No record 	
	Guest lectures	<ul style="list-style-type: none"> • Conducted on a regular basis through different activities. 	
	Conference / Seminar /	<ul style="list-style-type: none"> • ICRTB organized by the School. • MEDHA 2023 hosted at MIT BIO. • Students have participated in several Conferences / Seminars (National and International) and won accolades. 	

	Workshop conducted	<ul style="list-style-type: none"> No direct evidence. 	
	Extension of Activities	<ul style="list-style-type: none"> Through centralized activities of the University. 	
	Interaction with Industry / Research Centers / Educational Institutions	<ul style="list-style-type: none"> Evident through Collaborations, Internships, Research Projects, Organization of Conferences and Consultancy. 	
	Newsletters / Magazines etc	<ul style="list-style-type: none"> No evidence. 	
	Placements	<ul style="list-style-type: none"> 87%. Commendable. 	
	MoUs signed	<ul style="list-style-type: none"> No documentary evidence examined. As Collaborations are functional, there could be some MoUs in these areas. 	
	R & D Projects	<ul style="list-style-type: none"> “Strong Industry network and consultancy projects”. Need to be quantified. 	
VI Examinations: Internal Marks and	Quality of I/II-Mid question papers-(As per Bloom's taxonomy or not) submitted to the Exam Section	<ul style="list-style-type: none"> As per University directives. 	<ul style="list-style-type: none"> More staff training is needed.

Result Analysis	Quality of I/II-Prelims question papers-(As per Bloom's taxonomy or not) submitted to the Exam Section	<ul style="list-style-type: none"> As per University directives. 	
	Quality of Final question papers-(As per Bloom's taxonomy or not) submitted to the Exam Section	<ul style="list-style-type: none"> As per University directives. 	
	Whether evaluated answer scripts are shown to the Students for each exam & Marks displayed	<ul style="list-style-type: none"> As per University directives. 	
	End exam Result Analysis	<ul style="list-style-type: none"> > 90 - 95% passing in all Programs. 	<ul style="list-style-type: none"> Impressive outcome.
Please comment on SWOC Analysis:	Strengths	<ul style="list-style-type: none"> Robust and progressive curriculum. Faculty is especially empowered through individual specializations. Faculty accomplishments for knowledge generation are excellent. Strong and very useful industry-academia proactive interaction. Research platform is commendable with laudable output. On-field / Industry oriented experiential learning through internships and students' projects. 	<ul style="list-style-type: none"> The profile and quality of faculty of the school is noteworthy.

		<ul style="list-style-type: none"> ● Placement is impressive (97% in 2022-23) ● Infrastructure, equipment and other facilities are very good. ● Students are impressive through their achievements 	
	Weaknesses	<ul style="list-style-type: none"> ● Infrastructure is limited for expansion and projected plans. 	
	Opportunities	<ul style="list-style-type: none"> ● Setting up facilities for incubatees from other institutions. ● Conducting hands-on training programs in bioengineering for PG students of biotechnology from other institutions. 	
	Challenges	<ul style="list-style-type: none"> ● Becoming a bigger 'Centre for Bioengineering' in India (on the lines of IMTECH) 	
	Best Practice (s) / Innovations of the	<ul style="list-style-type: none"> ● Bioengineering Club. 	
	Future Plans of the Department	<ul style="list-style-type: none"> ● Expansion through specializations. 	

General recommendations:


- Based on the information provided, We observed that the Department of Bioengineering at MIT ADT has a strong and progressive curriculum, with a faculty that is especially empowered through individual specializations.
- The faculty accomplishments for knowledge generation are excellent, and there is strong and very useful industry-academia proactive interaction.
- The research platform is commendable with laudable output, and there is on-field / Industry oriented experiential learning through internships and students' projects.
- Placement is impressive (97% in 2022-23), and the infrastructure, equipment and other facilities are very good. Students are impressive through their achievements.

Some areas for improvement include:

- Infrastructure is limited for expansion and projected plans.
- There is a need to quantitate the "Strong Industry network and consultancy projects".
- There is a need to provide more evidence of the "MoUs signed".

Overall, the Department of Bioengineering at MIT ADT is a well-run and impressive department with a lot to offer its students.

Audit Committee

Sr. No	Name	Designation	Sign
1	Prof. . Bharat Kangude	Associate Prof. A. P. College, Pirangut (Member IQAC Cluster)	
2	Dr. Bhalchandra Bhole	Retd. Professor, Garware College, Pune (Member IQAC Cluster)	

School of Film and Television / Theatre (SFT)

Academic Audit Panel

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Criterion	Items	Verification Comments Yes/No	Suggestions for improvement
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum  Teaching Plan  Lesson Plan	<ul style="list-style-type: none"> Yes, SFT has taken appropriate steps for designing of syllabus & curriculum 	<ul style="list-style-type: none"> Appropriate curriculum for Direction and screenplay writing, cinematography, editing, sound recording & designing, visual effects and motion graphics has been developed.
	Steps to followed for identification Curriculum gaps	<ul style="list-style-type: none"> No evidence. 	
	The present curriculum validation done with other premium institute	<ul style="list-style-type: none"> The curriculum of school is at par with FTII and it is practice oriented. 	
	Methodology adopted for Preparation of outcome based curriculum / Education.	<ul style="list-style-type: none"> No evidence 	<ul style="list-style-type: none"> More systematic approach to be adopted by institutions for CO-PO designing

			mapping and attainment.
	Credits allotted / distribution – logic	<ul style="list-style-type: none"> • No evidence. 	<ul style="list-style-type: none"> •
	Teaching methods & teaching aids	<ul style="list-style-type: none"> • Sufficient and required ultramodern teaching aids have been provided. • Teaching methods are altogether different. 	<ul style="list-style-type: none"> • It is one of the unique creative schools in the domain of cinematic art in the country which offers UG and PG programs in cinema.
	Project work UG/PG	<ul style="list-style-type: none"> • Several projects have been undertaken by UG and PG students. 	<ul style="list-style-type: none"> • Holistic approach towards projects where students do research, learn about various communities, emotions, narrations, languages as part of filmmaking.
	Internal assessment components – Uniqueness	<ul style="list-style-type: none"> • The institution has developed its unique assessment method. 	<ul style="list-style-type: none"> • Project based evaluation with 70:30 internal and external ratio.
	Student support – remedial Coaching/ Extra Classes / Coaching for competitive Examinations	<ul style="list-style-type: none"> • NA 	
	Parents meeting – evaluation of student’s progress	<ul style="list-style-type: none"> • No evidence. 	<ul style="list-style-type: none"> • Institutional efforts are needed for establishment of PTA and its activities.
	Feedback from students	<ul style="list-style-type: none"> • No evidence 	<ul style="list-style-type: none"> • Feedback mechanisms need to be established.

	Steps taken on the feedback		
II. Faculty Profile	Projects completed / on going	<ul style="list-style-type: none"> No sufficient information received 	<ul style="list-style-type: none"> The institution is needed to prepare policy for research and consultancy.
	Seminars / Conferences/Symposiums etc Attended	<ul style="list-style-type: none"> No evidences 	<ul style="list-style-type: none"> Concerned documentation is needed to be strengthened.
	Papers / articles / books published	<ul style="list-style-type: none"> No evidences 	
	FDP / RC / OC / Training Program / Workshops attended	<ul style="list-style-type: none"> No sufficient information received 	<ul style="list-style-type: none"> It is only film school in India with the state funded international film festival association i.e. Pune international film festival (PIFF)
	Preparation of E-learning Materials / Content / Monograms	<ul style="list-style-type: none"> Institution has provided required facilities for e content creation. 	<ul style="list-style-type: none"> This can be a good strength of the school.
	Acted as resource persons	<ul style="list-style-type: none"> No evidence 	
	M.Phil. & Ph. D awarded	<ul style="list-style-type: none"> NA 	
III Profile of Students	Sanctioned Strength	<ul style="list-style-type: none"> 30 students per program 	<ul style="list-style-type: none"> Institution should initiate steps to accommodate students as per sanctioned strength.
	Actual Strength	<ul style="list-style-type: none"> Less than the sanction strength 	<ul style="list-style-type: none"> Efforts are needed by an institution to

			enhance the student strength
Mentor Allocation	<ul style="list-style-type: none"> ● Guru-Shishya concept of teaching where students learn mostly through common and one to one teaching 	<ul style="list-style-type: none"> ● Formal mentor-mentee systems should be established. 	
Mentor allocation ratio	<ul style="list-style-type: none"> ● No evidence 		
Students involvement in Cultural / Technical / Sports / other Activities	<ul style="list-style-type: none"> ● Students' involvement in cultural activities is noteworthy. 	<ul style="list-style-type: none"> ● Encouragement for sports and cultural activities is needed. 	
Students involvement in extra-curricular & Co-curricular activities	<ul style="list-style-type: none"> ● No sufficient information. 		
Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended	<ul style="list-style-type: none"> ● Study tours, exhibition visits, internship and training programs are organized on a regular basis. 		
Achievements / NCC/UBA/Swachh Bharat/NSS etc	<ul style="list-style-type: none"> ● No evidence 		
Corporate Social Responsibility (CSR), University Social Responsibility (USR), Community Engagement activities, organized and their Impact	<ul style="list-style-type: none"> ● University social responsibility and community engagement activities have been organized. 	<ul style="list-style-type: none"> ● Impact of the community engagement has been observed. Still more efforts are needed to make aspiring students aware about the existence and impact of the institution. 	

	Students Achievements / Awards	<ul style="list-style-type: none"> ● Good achievement. ● Eight students have received national awards. 	<ul style="list-style-type: none"> ● The student wishes Iyer received the best debut non future director award in the 68th National Film festival.
IV Infrastructure in the Department	No. of class rooms	<ul style="list-style-type: none"> ● Three 	
	No. of laboratories	<ul style="list-style-type: none"> ● Two(all technical aspects have been taken care off) ● Vishwaraj Studio ● Sound recording lab ● Editing labs 	<ul style="list-style-type: none"> ● World class infrastructure essential for film and television teaching learning has been provided.
	No. of computers – for teachers	<ul style="list-style-type: none"> ● No evidence 	
	No. of computers – research	<ul style="list-style-type: none"> ● NA 	
	No. of computers – for Students	<ul style="list-style-type: none"> ● Almost 1:1 ratio is maintained. 	
	Departmental Library	<ul style="list-style-type: none"> ● No evidence 	
	Internet Connectivity	<ul style="list-style-type: none"> ● Sufficient bandwidth has been provided. 	
V. Activities of the Department	MoUs signed	<ul style="list-style-type: none"> ● The institute is proposing to collaborate with corporates such as Canon, Zeiss, Black Magic and Adobe to develop a creative media las 	

		<ul style="list-style-type: none"> • SFT already has working relationships with these corporations 	
	Training & Consultancy		<ul style="list-style-type: none"> • Alumni of sapt are working professionals as freelancers on various projects and with production houses whose works are trending on various platforms
	R & D Projects		
	Collaborations		<ul style="list-style-type: none"> • In House production unit is planned.
	Patents & Copyrights		
	Association Meetings		
	Guest lectures		
	Conference / Seminar /	<ul style="list-style-type: none"> • No evidence 	
	Workshop conducted		
	Extension of Activities	<ul style="list-style-type: none"> • No evidence 	
	Interaction with Industry / Research Centers / Educational Institutions		<ul style="list-style-type: none"> • Faculty has received best film award in Signs .film festival Kerala. • One of the faculty published a book in Marathi which is incorporated in the

			Marathi PG syllabus at Shivaji University.
	Newsletters / Magazines etc		<ul style="list-style-type: none"> This aspect can be thought of on a priority basis.
	Placements		
	MoUs signed	<ul style="list-style-type: none"> No evidence. 	<ul style="list-style-type: none"> This aspect can be thought of on a priority basis.
	R & D Projects		
VI Examinations: Internal Marks and Result Analysis	Quality of I/II-Mid question papers-(As per Bloom's taxonomy or not) submitted to the Exam Section	<ul style="list-style-type: none"> No evidence 	<ul style="list-style-type: none"> The institution should make this a focus area where rigorous thought processes should be started.
	Quality of I/II-Prelims question papers-(As per Bloom's taxonomy or not) submitted to the Exam Section		
	Quality of Final question papers-(As per Bloom's taxonomy or not) submitted to the Exam Section		
	Whether evaluated answer scripts are shown to the Students for each exam & Marks displayed		
	End exam Result Analysis		

Please comment on SWOC Analysis:	Strengths	<ul style="list-style-type: none"> ● It is one of the unique creative schools in the domain of cinematic art in the country which offers both undergraduate and postgraduate programs in cinema. 	
	Weaknesses	<ul style="list-style-type: none"> ● For concerned stream there is no specified regulating authority which has prepared a framework for filmmaking undergraduate and graduate studies 	
	Opportunities		
	Challenges	<ul style="list-style-type: none"> ● As the film medium is quite expensive the institution cannot offer budget programs hence student intake is a big issue. 	
	Best Practice (s) / Innovations of the	<ul style="list-style-type: none"> ● No Evidence. 	
	Future Plans of the Department	<ul style="list-style-type: none"> ● Establishment of in house film production unit. 	

General recommendations:

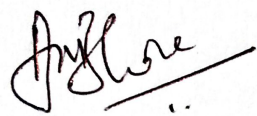
The recommendations for the Film and Television School are well-thought-out and would help to ensure that the school continues to provide a high-quality education for its students. The academic audit report also shows that the school is well-run and has a strong focus on student success. However, there are a few areas where improvement could be made, such as updating the curriculum to reflect the latest trends in the industry and providing more hands-on training opportunities for students.

In addition to the recommendations listed above, the school could also consider the following:

- Partnering with industry professionals to provide students with real-world experience.
- Creating a more supportive and collaborative environment for students.
- Investing in state-of-the-art equipment and facilities.
- Promoting the school to a wider audience.
- Increasing the number of scholarships and financial aid options.
- Update the curriculum to reflect the latest trends in the industry.
- Track the success of graduates and use that data to improve the program.

By taking these steps, the Film and Theater School can ensure that it remains a leader in the field of film and theater education.

Audit Committee

Sr. No	Name	Designation	Sign
1.	Dr. Bhalchandra Bhole	(Retd.) Associate Prof. & Head, Dept. of Microbiology, Abasaheb Garware College, Pune.	
2.	Prof. Bharat Kangude.	HoD, Associate Prof. Department of Physics, PDEA's Anantrao Pawar College, Pirangut, Pune.	

School of Drama

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Criterion	Items	Verification Comments Yes/No	Suggestions for improvement
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum  Teaching Plan  Lesson Plan	<ul style="list-style-type: none"> Curriculum has been designed as per current needs and some common with School of Film and Theatre (SFT) Classical 'Teaching' is restricted to courses such as Mythology, History and Literature. Remaining curriculum is 'in-field' or 'in-theater'. 	
	Steps to followed for identification Curriculum gaps	<ul style="list-style-type: none"> Since SOD is fairly recently established (2019), there has been no 	

		need to identify gaps as yet.	
	The present curriculum validation done with other premium institute	<ul style="list-style-type: none"> • No direct evidence. • Distinguished Visiting Faculty would bring benchmarks from their own vast experience and the institutions to which they are affiliated. • Passed out students are being demanded in industry, it's an indicator of its relevance. 	
	Methodology adopted for Preparation of outcome based curriculum / Education.	<ul style="list-style-type: none"> • Program Outcomes stated. • Performance oriented workshops. • Projects. • Assignments • Field Tours 	
	Credits allotted / distribution – logic	<ul style="list-style-type: none"> • Credit System and Evaluation System in place with significant and appropriate number of Credits on 	

		experiential learning.	
	Teaching methods & teaching aids	<ul style="list-style-type: none"> • Theater training is the primary method. • Adequate teaching aids (learning avenues) are in place. • Required ultramodern facilities for drama Teaching and learning have been available on adequate scale. 	
	Project work UG/PG	<ul style="list-style-type: none"> • Though not stated specifically, Project work is included in the Curriculum and is evaluated appropriately. • Project Work timeline fixation is a critical issue. 	
	Internal assessment components – Uniqueness	<ul style="list-style-type: none"> • As per the system stipulated by the University, with a larger proportion of evaluation on Continuous 	

		<p>Evaluation Internal.</p> <ul style="list-style-type: none"> • Every activity performed by students is a unique component of ICE. 	
	Student support – remedial Coaching/ Extra Classes / Coaching for competitive Examinations	<ul style="list-style-type: none"> • Not specifically articulated / needed 	
	Parents meeting – evaluation of student’s progress	<ul style="list-style-type: none"> • No evidence 	Institutional efforts are needed.
	Feedback from students	<ul style="list-style-type: none"> • No evidence 	Institutional efforts are needed to establish feedback mechanisms.
	Steps taken on the feedback	<ul style="list-style-type: none"> • No evidence 	
II. Faculty Profile	Projects completed / on going	<ul style="list-style-type: none"> • No evidence 	<ul style="list-style-type: none"> • Institutional efforts are needed
	Seminars / Conferences/Symposiums etc Attended	<ul style="list-style-type: none"> • No evidence 	<ul style="list-style-type: none"> • Institutional efforts are needed
	Papers / articles / books published	<ul style="list-style-type: none"> • No evidence 	<ul style="list-style-type: none"> • Institutional efforts are needed
	FDP / RC / OC / Training Program / Workshops attended	<ul style="list-style-type: none"> • No evidence 	<ul style="list-style-type: none"> • Institutional efforts are needed

	Preparation of E-learning Materials / Content / Monographs	<ul style="list-style-type: none"> No evidence 	<ul style="list-style-type: none"> Institutional efforts are needed
	Acted as resource persons	<ul style="list-style-type: none"> No evidence 	<ul style="list-style-type: none"> Institutional efforts are needed
	M.Phil. & Ph. D awarded	<ul style="list-style-type: none"> 2 Ongoing 	<ul style="list-style-type: none"> Institutional efforts are needed
III Profile of Students	Sanctioned Strength	<ul style="list-style-type: none"> 15 for UG Program 2 for Ph.D. 	
	Actual Strength	<ul style="list-style-type: none"> Stated as 'Total Student Strength = 30', for a 3-year UG Program. Hence, could be 10 per Year 3 for Ph.D. 	<ul style="list-style-type: none"> For Ph.D., more students admitted than sanctioned strength.
	Mentor Allocation	<ul style="list-style-type: none"> All teachers are mentors for all students, as student strength is limited. 	<ul style="list-style-type: none"> Formal mentor-mentee system should be established
	Mentor allocation ratio	<ul style="list-style-type: none"> Could be stated as 1:1 	
	Students involvement in Cultural / Technical / Sports / other Activities	<ul style="list-style-type: none"> Students participate in National and International 	

		Theatre and Film Festivals	
	Students involvement in extra-curricular & Co-curricular activities	<ul style="list-style-type: none"> Stated as participation in central activities of the University 	
	Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended	<ul style="list-style-type: none"> Field Tours to International Festivals (Performing Arts and Films) 	
	Achievements / NCC/UBA/Swachh Bharat/NSS etc	<ul style="list-style-type: none"> No evidence 	Institutional efforts are needed
	Corporate Social Responsibility (CSR), University Social Responsibility (USR), Community Engagement activities, organized and their Impact	<ul style="list-style-type: none"> No evidence 	
	Students Achievements / Awards	<ul style="list-style-type: none"> Students have won some awards, however specifics are not available. 	
IV Infrastructure in the Department	No. of class rooms	3	<ul style="list-style-type: none"> Appropriate number of classrooms available
	No. of laboratories	1 (computer Lab)	

	No. of computers – for teachers	<ul style="list-style-type: none"> ● Not defined 	
	No. of computers – research	<ul style="list-style-type: none"> ● Not defined 	
	No. of computers – for Students	<ul style="list-style-type: none"> ● Not defined 	
	Departmental Library	<ul style="list-style-type: none"> ● Not defined 	
	Internet Connectivity	<ul style="list-style-type: none"> ● Yes 	
V. Activities of the Department	MoUs signed	<ul style="list-style-type: none"> ● No evidence 	
	Training & Consultancy	<ul style="list-style-type: none"> ● No evidence 	
	R & D Projects	<ul style="list-style-type: none"> ● No evidence 	<ul style="list-style-type: none"> ● Institutional efforts are needed
	Collaborations	<ul style="list-style-type: none"> ● No evidence 	<ul style="list-style-type: none"> ● Institutional efforts are needed
	Patents & Copyrights	<ul style="list-style-type: none"> ● No evidence 	<ul style="list-style-type: none"> ● Institutional efforts are needed.
	Association Meetings	<ul style="list-style-type: none"> ● No evidence 	<ul style="list-style-type: none"> ● Institutional efforts are needed.
	Guest lectures	<ul style="list-style-type: none"> ● No evidence 	<ul style="list-style-type: none"> ● Institutional efforts are needed
	Conference / Seminar /	<ul style="list-style-type: none"> ● No evidence 	

	Workshop conducted	<ul style="list-style-type: none"> ● Some stated in ‘Distinct Activities’ ● Specifics needed 	
	Extension of Activities	<ul style="list-style-type: none"> ● No evidence 	<ul style="list-style-type: none"> ● Institutional efforts are needed
	Interaction with Industry / Research Centers / Educational Institutions	<ul style="list-style-type: none"> ● No evidence 	<ul style="list-style-type: none"> ● Institutional efforts are needed
	Newsletters / Magazines etc	<ul style="list-style-type: none"> ● No evidence 	
	Placements	<ul style="list-style-type: none"> ● No evidence 	
	MoUs signed	<ul style="list-style-type: none"> ● No evidence 	
	R & D Projects	<ul style="list-style-type: none"> ● No evidence 	
VI Examinations: Internal Marks and Result Analysis	Quality of I/II-Mid question papers-(As per Bloom's taxonomy or not) submitted to the Exam Section	<ul style="list-style-type: none"> ● Needs to be assessed by the University Exam Section. ● Could not be assessed by the team as the ‘quality aspect’ was not defined. 	<ul style="list-style-type: none"> ● Institutional efforts are needed to define methods to introduce Bloom’s taxonomy in the curricula.
	Quality of I/II-Prelims question papers-(As per Bloom's taxonomy or not) submitted to the Exam Section	<ul style="list-style-type: none"> ● Process was defined by the School. ● Needs to be assessed by the 	<ul style="list-style-type: none"> ● Institutional efforts are needed to define methods to introduce

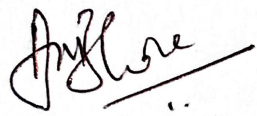
		<p>University Exam Section.</p> <ul style="list-style-type: none"> ● Could not be assessed by the team as the 'quality aspect' was not defined. 	<p>Bloom's taxonomy in the curricula.</p>
	<p>Quality of Final question papers-(As per Blooms taxonomy or not) submitted to the Exam Section</p>	<ul style="list-style-type: none"> ● Process was defined by the School. ● Needs to be assessed by the University Exam Section. ● Could not be assessed by the team as the 'quality aspect' was not defined. 	<ul style="list-style-type: none"> ● Institutional efforts are needed to define methods to introduce Bloom's taxonomy in the curricula.
	<p>Whether evaluated answer scripts are shown to the Students for each exam & Marks displayed</p>	<ul style="list-style-type: none"> ● Process was defined by the School. ● Needs to be assessed by the University Exam Section. ● Could not be assessed by the team as the SOP is defined centrally by the University. 	<ul style="list-style-type: none"> ● Institutional efforts are needed to introduce the practice onwards.
	<p>End exam Result Analysis</p>	<ul style="list-style-type: none"> ● No evidence 	

Please comment on SWOC Analysis:	Strengths	<ul style="list-style-type: none"> • Perhaps the only one of its kind in a ‘University’, with distinguished Mentors. • Low student intake ensures 100% progression of students to their chosen career path. • Very strong, experienced faculty with defined specialties. 	<ul style="list-style-type: none"> • Stated strengths are physically observed.
	Weaknesses	<ul style="list-style-type: none"> • No definable weakness 	<ul style="list-style-type: none"> • Should not be compared with ‘conventional Schools’
	Opportunities	<ul style="list-style-type: none"> • Effective outreach to ensure increase in student strength 	
	Challenges	<ul style="list-style-type: none"> • Benchmarking with Institutions such as the National Institute of Drama. 	
	Best Practice (s) / Innovations of the	<ul style="list-style-type: none"> • Not defined 	
	Future Plans of the Department	<ul style="list-style-type: none"> • Not defined 	

General Recommendations:

- The curriculum seems to be well-designed and aligned with current needs. However, it would be helpful to have more evidence of how the curriculum was designed and validated.
- The teaching methods and teaching aids are adequate. However, it would be helpful to have more evidence of how the teaching methods are evaluated and improved.
- The project work is a good way for students to apply their knowledge and skills. However, it would be helpful to have more evidence of how the project work is evaluated and improved.
- The student support services are adequate. However, it would be helpful to have more evidence of how the student support services are evaluated and improved.
- The faculty profile is strong. However, it would be helpful to have more evidence of how the faculty members are evaluated and improved.
- The research activities of the faculty members are strong..

Audit Committee

Sr. No	Name	Designation	Sign
1.	Dr. Bhalchandra Bhole	(Retd.) Associate Prof. & Head, Dept. of Microbiology, Abasaheb Garware College, Pune.	
2.	Prof. Bharat Kangude	HoD, Asso. Prof. Department Of Physics, PDEA's Anantrao Pawar College Pirangut, Pune	

School of Food Technology

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Criterion	Items	Verification Comments Yes/No	Suggestions for improvement
I Curriculum Aspects	Steps followed in the designing of syllabus & curriculum ■ Teaching Plan ■ Lesson Plan	<ul style="list-style-type: none">• The Syllabus is in line with the NEP 2020, with a 4-Year UG Program.• The Syllabus has included all components (Bride; Electives; Internship; Hands-on training; ISR) except for a Research Component at the 4th Year.• The teaching plan (as explained during the interactions) is well planned and deployed, with periodical review.• Lesson Plans were not elucidated upon.• The institution should overview and compare its curricula designing and delivery with	<ul style="list-style-type: none">• Considering that the School was established in 2006, syllabi would have changed over time. These changes need to be expressed in context of need-based assessment of teaching areas and action taken thereof.• If any new courses have been included in the last 5 years, these should be documented.• Curriculum design and deployment policy procedure can be established. In short a unique and appropriate curriculum delivery policy can be established and effectively implemented.

		other prominent institutions.	
Steps to followed for identification Curriculum gaps	<ul style="list-style-type: none"> During the interactions it was stated that persons from industry and other professionals were actively involved in the process of syllabus formation. Steps to identify the gaps were done at the time of setting the syllabus. 		
The present curriculum validation done with other premium institute	<ul style="list-style-type: none"> Curriculum validation was done with institutions such as CFTRI. 	<ul style="list-style-type: none"> Yes, The SOFT has taken a good step for quality check. 	
Methodology adopted for Preparation of outcome based curriculum / Education.	<ul style="list-style-type: none"> The School has planned to achieve OBE through 3 phases, Phase 3 being implementation of NEP. 	<ul style="list-style-type: none"> Timeline for achieving Phase 3 is not evident. More institutional efforts are needed. 	
Credits allotted / distribution – logic	<ul style="list-style-type: none"> On the lines of the Credits across domain-specific; electives, social responsibility; experiential learning. 	<ul style="list-style-type: none"> Credits for Research work need to be included. 	
Teaching methods & teaching aids	<ul style="list-style-type: none"> Adequate 	<ul style="list-style-type: none"> All ultramodern facilities required for food technology have been provided by the university. 	
Project work UG/PG	<ul style="list-style-type: none"> Is not evident 	<ul style="list-style-type: none"> BOS may take up this issue. Huge scope for projects for students as well as staff members. 	

	Internal assessment components – Uniqueness	<ul style="list-style-type: none"> ● CIE was explained 	<ul style="list-style-type: none"> ● Mapping of CIE to Learning Outcomes is recommended.
	Student support – remedial Coaching/ Extra Classes / Coaching for competitive Examinations	<ul style="list-style-type: none"> ● Subject oriented remedial and bridge courses exist within the Syllabus. ● Coaching for competitive examinations probably taken by another University Department. 	<ul style="list-style-type: none"> ● As long as progression and placement ratio is noteworthy, no need for such activity but may be in future it will be required. Institution should have its plan ready for that.
	Parents meeting – evaluation of student’s progress	<ul style="list-style-type: none"> ● Such meetings are conducted. No other details available. 	<ul style="list-style-type: none"> ● Institutional efforts are needed.
	Feedback from students	<ul style="list-style-type: none"> ● No evidence 	<ul style="list-style-type: none"> ● Students’ Feedback will need to be taken, analyzed and an action taken report on the same needs to be presented. ● This will also be required as an exercise to assure the School for response to the Student Satisfaction Survey as expected for NAAC accreditation ● Establishment of a feedback mechanism is a basic necessity.
	Steps taken on the feedback	<ul style="list-style-type: none"> ● No evidence 	<ul style="list-style-type: none"> ● Same as above
II. Faculty Profile	Projects completed / on going	<ul style="list-style-type: none"> ● Totally 15 Projects (Seed money funded). ● 11 on-going ● 4 completed ● Number is adequate 	<ul style="list-style-type: none"> ● Institutional efforts are needed to increase the number of projects.

	Seminars / Conferences/Symposiums etc Attended	<ul style="list-style-type: none"> • 10 FDPs on record. 	<ul style="list-style-type: none"> • Enough efforts are observed.
	Papers / articles / books published	<ul style="list-style-type: none"> • No evidence 	<ul style="list-style-type: none"> • Publications need to be listed, especially those in UGC CARE listed journals and Peer Reviewed Journals.
	FDP / RC / OC / Training Program / Workshops attended	<ul style="list-style-type: none"> • Included with the FDPs 	<ul style="list-style-type: none"> • Separate Reports need to be presented • Documentation needs to be strengthened.
	Preparation of E-learning Materials / Content / Monographs	<ul style="list-style-type: none"> • NIL 	<ul style="list-style-type: none"> • Facilities available in the University may be explored to prepare e-content. • There is a lot that can be done in this area, especially with the advent of blended-learning. • Most of the e-content developed by staff members should be uploaded on institutional websites for the benefit of students.
	Acted as resource persons	<ul style="list-style-type: none"> • 5 of the teachers have worked as Resource Persons. 	<ul style="list-style-type: none"> • Details need to be documented (especially with regard to specialty of each teacher) • More institutional efforts are needed.
	M.Phil. & Ph. D awarded	<ul style="list-style-type: none"> • No record of Ph.D. awarded in 2022-23 • There is a record for Ph.D. Scholars registered for the Program since 2017 (with 3 in 2022-23) 	<ul style="list-style-type: none"> • Have the Ph.D. Scholars registered in 2017 completed their work and Ph.D. awarded? • More staff members should be encouraged for research.
III Profile of Students	Sanctioned Strength	<ul style="list-style-type: none"> • B.Tech. (120); M.Tech. (24); 	<ul style="list-style-type: none"> • Demand ratio is good.

		M.Tech. FSQM (18)	
Actual Strength	<ul style="list-style-type: none"> B.Tech. (117); M.Tech. (22); M.Tech. FSQM (5) 	<ul style="list-style-type: none"> M. Tech programs need attention. 	
Mentor Allocation	<ul style="list-style-type: none"> Not defined (in planning stage) 	<ul style="list-style-type: none"> Institutional efforts are needed for establishing a formal mentor-mentee system. 	
Mentor allocation ratio	<ul style="list-style-type: none"> Not Applicable (due to above statement) 		
Students involvement in Cultural / Technical / Sports / other Activities	<ul style="list-style-type: none"> Students are involved in relevant University activities & Technical World Food Day 23. 	<ul style="list-style-type: none"> For accreditation, Reports will be required accompanied by numbers of students who participated with their attendance records. 	
Students involvement in extra-curricular & Co-curricular activities	<ul style="list-style-type: none"> Students are involved in relevant University activities & Technical World Food Day 23. 	<ul style="list-style-type: none"> For accreditation, Reports will be required accompanied by numbers of students who participated with their attendance records. 	
Study tours / industrial visits / exhibitions / Internships / Training programs etc organized /Conducted / attended	<ul style="list-style-type: none"> 3 Visits are shown in 2022-23 (Millet Research Institute, Hyderabad & National Grape Research Institute & Konkan Region) 	<ul style="list-style-type: none"> Institutional efforts are needed. 	
Achievements / NCC/UBA/Swachh Bharat/NSS etc	<ul style="list-style-type: none"> No evidence 	<ul style="list-style-type: none"> Institutional efforts are needed. 	
Corporate Social Responsibility	<ul style="list-style-type: none"> ISR presented as Village Adoption. This 	<ul style="list-style-type: none"> Institutional efforts are needed. 	

	(CSR), University Social Responsibility (USR), Community Engagement activities, organized and their Impact	could be a centralized activity of the University.	
	Students Achievements / Awards	<ul style="list-style-type: none"> No evidence 	
IV Infrastructure in the Department	No. of class rooms	10	<ul style="list-style-type: none"> For this aspect (Overall infrastructure) whether these are / is adequate was asked. The answer was that they could do with more. Another aspect was accessibility and location of the School. Both these were termed as ‘limiting’. University could look into these matters, especially in context of the NAAC Peer Team Visit. Being one of the prominent schools, the physical infrastructure issue should be addressed on war footing.
	No. of laboratories	8	
	No. of computers – for teachers	16	
	No. of computers – research	0	<ul style="list-style-type: none"> Institutional efforts are needed to enhance the number and research related software.
	No. of computers – for Students	45	
	Departmental Library	No evidence	
	Internet Connectivity	100 Mbps and 4 WiFi routers	

V. Activities of the Department	MoUs signed	<ul style="list-style-type: none"> No evidence presented 	<ul style="list-style-type: none"> Institutional efforts are needed.
	Training & Consultancy	<ul style="list-style-type: none"> FosTaC Training , Training and placement cell training (3 Programs) 	<ul style="list-style-type: none"> Institutional efforts are needed.
	R & D Projects	<ul style="list-style-type: none"> 11 (University Seed funded) No Govt. Funded Projects 	<ul style="list-style-type: none"> Institutional efforts are needed to check the possibility of government funded projects.
	Collaborations	<ul style="list-style-type: none"> 4 Collaborations with 2 industries (2 with each industry) 	
	Patents & Copyrights	Nil	<ul style="list-style-type: none"> Institutional efforts are needed.
	Association Meetings	<ul style="list-style-type: none"> 2 of AFST(I) Pune Chapter 	
	Guest lectures	<ul style="list-style-type: none"> 2 	<ul style="list-style-type: none"> Detailed Reports required
	Conference / Seminar /	<ul style="list-style-type: none"> 01 	<ul style="list-style-type: none"> Detailed Report required
	Workshop conducted	<ul style="list-style-type: none"> 01 (on CO-PO attainment) 	<ul style="list-style-type: none"> Detailed Report required
	Extension of Activities	<ul style="list-style-type: none"> 02 (in context of Village Adoption program FSAC) 	<ul style="list-style-type: none"> Detailed Report required
	Interaction with Industry / Research Centers / Educational Institutions	<ul style="list-style-type: none"> 01 (with Millet Research Institute, Hyderabad) 	<ul style="list-style-type: none"> Detailed Report required
	Newsletters / Magazines etc	Nil	<ul style="list-style-type: none"> Institutional efforts are needed to have some

			periodical research publication.
	Placements	<ul style="list-style-type: none"> Placement statistics at B.Tec. & M.Tech are good. 	<ul style="list-style-type: none"> Details and Evidence of Placement will have to be prepared. In interaction with faculty, we observed a good proportion of placements. Needed to be tapped for the benefits.
	MoUs signed	3	<ul style="list-style-type: none"> Details of MoUs and activities conducted with respect to the MoUs will have to be documented.
	R & D Projects	11	<ul style="list-style-type: none"> These are the same as those given for seed money funded projects. External funding needs to be mobilized.
VI Examinations: Internal Marks and Result Analysis	Quality of I/II-Mid question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	<ul style="list-style-type: none"> Needs to be assessed by the University Exam Section. Could not be assessed by the team as the 'quality aspect' was not defined. 	<ul style="list-style-type: none"> This aspect needed a good attention.
	Quality of I/II-Prelims question papers-(As per Blooms taxonomy or not) submitted to the Exam Section	<ul style="list-style-type: none"> Process was defined by the School. Needs to be assessed by the University Exam Section. Could not be assessed by the team as the 'quality aspect' was not defined. 	<ul style="list-style-type: none"> Institutional efforts are needed.
	Quality of Final question papers-(As per Blooms taxonomy	<ul style="list-style-type: none"> Process was defined by the School. 	

	or not) submitted to the Exam Section	<ul style="list-style-type: none"> Needs to be assessed by the University Exam Section. Could not be assessed by the team as the 'quality aspect' was not defined. 	
	Whether valuated answer scripts are shown to the Students for each exam & Marks displayed	<ul style="list-style-type: none"> Process was defined by the School. Needs to be assessed by the University Exam Section. Could not be assessed by the team as the SOP is defined centrally by the University. 	
	End exam Result Analysis	<p>Result analysis shows:</p> <ul style="list-style-type: none"> UG: nearly 80% with First Class and above. PG: 95 % and above with First Class and above. 	<ul style="list-style-type: none"> Adequate.
Please comment on SWOC Analysis:	Strengths	<ul style="list-style-type: none"> Excellent Industry Linkages National partner to FSSAI FoSTaC for training of industry personnel and students. Good use of seed money provided. Used for research projects. 	<ul style="list-style-type: none"> The school has good strengths.
	Weaknesses	<ul style="list-style-type: none"> Infrastructure limitation may be hampering 	

		academic excellence	
	Opportunities	<ul style="list-style-type: none"> Outreach to other Institutions to provide Govt. Approved Training in Food Technology, as Pune is surrounded by several food-based industries. 	
	Challenges	<ul style="list-style-type: none"> Attracting more students for the Program. Setting a primary focus of the School (Research or Training for industry) 	
	Best Practice (s) / Innovations of the	CRIEYA Innovation Projects (proposed by the Audit Team)	<ul style="list-style-type: none"> The Practices stated by the School need to be revisited. The School had shown others (than the one stated here).
	Future Plans of the Department	Globally recognized School for Food Technology Education	

General recommendations:

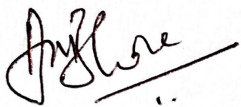
Based on the information furnished, We would recommend the following:

- The institution should overview and compare its curricula designing and delivery with other prominent institutions. This will help to identify areas where the institution can improve its curriculum.
- Considering that the School was established in 2006, syllabi would have changed over time. These changes need to be expressed in context of need-based assessment of

teaching areas and action taken thereof. This will help to ensure that the curriculum is constantly being updated to meet the needs of students and industry.

- If any new courses have been included in the last 5 years, these should be documented. This will help to track the evolution of the curriculum and ensure that it is meeting the needs of students and industry.
- Curriculum design and deployment policy procedure can be established. In short a unique and appropriate curriculum delivery policy can be established and effectively implemented. This will help to ensure that the curriculum is delivered in a consistent and effective manner.
- The institution should also consider including credits for research work in the curriculum. This will help to encourage students to engage in research and develop their research skills.
- All ultramodern facilities required for food technology have been provided by the university, which is a good thing. However, the institution should also consider providing project work opportunities for students and staff members. This will help students to develop their practical skills and apply their knowledge in a real-world setting.
- Mapping of CIE to Learning Outcomes is also recommended. This will help to ensure that the curriculum is aligned with the institution's learning outcomes.

Audit Committee

Sr. No	Name	Designation	Sign
1.	Dr. Bhalchandra Bhole	(Retd.) Associate Prof. & Head, Dept. of Microbiology, Abasaheb Garware College, Pune.	
2.	Prof. Bharat Kangude.	HoD, Associate Prof. Department of Physics, PDEA's Anantrao Pawar College, Pirangut, Pune.	

General Observation

Follow-up of the Academic Audit: The report of the school will be sent to each school for compliance. Every school should go through the report, should conduct 'Departmental Meeting' to discuss 'critical points' and prepare the 'compliance report'. The same shall be submitted to IQAC for further processing. The 'compliance report' shall be sent to the concerned experts for their 'final suggestions/recommendations' for further improvement. The 'final recommendations' from the experts will be communicated back to the school for 'future action of plan'.

Approval of University Authorities: This First Academic Audit Report shall be placed before the IQAC in its next meeting for discussion. After that the report shall be placed before 'Academic Council' and 'Board of Management' for their final approval.

The Academic Audit report shall be available as a record in IQAC. The same shall also be displayed on the university website.

Acknowledgements: Quality Assurance Department and 'Academic Co-ordination Committee' assisted the panel in co-ordinating the site visit with competence and good elegance. The Quality Assurance is most grateful for the openness and frankness of those who gave their time to appear before the panel and for their presentation.

The Quality Assurance also acknowledges the efforts, constructive comments and critical observations made by all the 'academic audit panels'.



**Director,
Internal Quality Assurance Cell**

Through Registrar

Pro Vice-Chancellor

Vice-Chancellor & Executive President

Date: 27.09.2023

Place: Pune

Seal of the University